



AGENDA ITEM

TO: Town Council

FROM: James Harpring, Town Manager

DATE: June 11, 2025

SUBJECT: Treasure Coast Waterways Cleanup Week

BACKGROUND:

The 18th Annual Treasure Coast Waterways Cleanup is for the week of July 19th through July 27th, 2025. Town staff and residents participated in the 17th Annual Treasure Coast Waterways Cleanup as part of the NPDES MS4 outreach and for the betterment of the Town. Town staff will participate in the upcoming cleanup on July 26th and invites residents to join them. The attached Proclamation is being presented by municipalities throughout the Treasure Coast to acknowledge this event.

RECOMMENDATION:

Issue Proclamation as requested.

ATTACHMENTS:

Proclamation Treasure Coast Waterways Cleanup Week



Proclamation

18th Annual Treasure Coast Waterways Cleanup



WHEREAS, the State of Florida has been blessed with abundant, diverse, and wondrous natural resources, which include freshwater springs, the Gulf, Atlantic, Everglades and the Treasure Coast's very own Savannas, St. Lucie River, and Indian River Lagoon; and

WHEREAS, the Indian River Lagoon, Sebastain River and their many tributaries are an important part of what makes the Treasure Coast special, providing numerous habitats to our plants and wildlife, the basis for commerce and tourism, countless recreational opportunities and a source of inspiration and awe; and

WHEREAS, the health of our waterways is negatively impacted by littering which ends up in oceans, waterways and shorelines directly affecting marine life, birds, and fish; and

WHEREAS, many citizens of the Treasure Coast have come together to do something about it, to clean our waterways as part of a larger effort to protect our quality of life and save our rivers; and

WHEREAS, the 18th Treasure Coast Waterway Cleanup will be held on July 26, 2025, thanks to the hard work and dedication of the Marine Industry Association of the Treasure Coast, Inc. in conjunction with the Florida Inland Navigation District, sponsors, and thousands of volunteers; and

WHEREAS, the Town of Indian River Shores has a long history as a caring boating and fishing community in Florida, is within the Treasure Coast, and is committed to maintaining and enhancing the quality of life not only within the Town, but also within our Treasure Coast region; and

WHEREAS, the Town will continue to honor its commitment to fight for better water quality within our local waterways.

Now, Therefore, the Town Council of the Town of Indian River Shores, does hereby Proclaim that July 19th to 27th, 2025 be observed as Treasure Coast Waterway Cleanup Week.

Dated this 26th day of June, 2025.

Brian T. Foley, Mayor

OFFICIAL MINUTES
REGULAR TOWN COUNCIL MEETING
THURSDAY, MAY 22, 2025 – 9:00 AM
TOWN OF INDIAN RIVER SHORES
6001 HIGHWAY A1A INDIAN RIVER SHORES, FL 32963

The regular meeting of the Indian River Town Council was held on Thursday, May 22, 2025, in Council Chambers, 6001 Highway A1A, Indian River Shores. Those present were Brian Foley, Mayor; Bob Auwaerter, Vice Mayor; Sam Carroll, Councilmember; James Altieri, Councilmember and William Dane, Councilmember. Also present were James Harpring, Town Manager; Heather Christmas, Deputy Town Manager/Town Treasurer; Peter Sweeney, Town Attorney and Janice C. Rutan, Town Clerk.

1. Call to Order

- a. Invocation
- b. Pledge of Allegiance
- c. Roll Call

Mayor Foley called the meeting to order at 9:00 a.m. Councilmember Carroll offered the Invocation. Mayor Foley led the Pledge of Allegiance. The Town Clerk called the roll. All Town Council members were present.

2. Agenda Reordering, Deletions, or Emergency Additions

There being no additions, deletions or substitutions, a motion was made by Councilmember Carroll, seconded by Councilmember Altieri, and unanimously passed (5-0) to approve the agenda as presented.

3. Presentations/Proclamations

- a. Municipal Clerk's Week

Mayor Foley announced the consideration of a Proclamation to recognize the role of the Town Clerk in Municipal Government. He expressed his appreciation for the profession, likening the role of non-coms to the Army to the role of Town Clerks to a Town. Vice Mayor Auwaerter agreed. Individually, each Councilmember expressed their appreciation to Town Clerk Rutan for her service and professionalism as Town Clerk for the Town of Indian River Shores.

4. Comments From the Public Regarding Agenda Items(s)

None.

5. Consent Agenda

- a. Approval of Regular Town Council Meeting Minutes dated April 24, 2025
- b. Approval of FDOT Lighting Maintenance Agreement
- c. Resolution 25-06 Public Safety Fees
- d. Resolution 25-07 Budget Amendment
- e. Approval of Medical Director Agreement

A motion to approve the Consent Agenda as presented was made by Councilmember Carroll. Vice Mayor Auwaerter seconded the motion. The Town Clerk called the roll. All members present voted in the affirmative. The motion passed unanimously (5-0).

6. Mayor's Report

Mayor Foley wanted to assure the public that the recent “32963” article regarding the results of the Town’s “Vulnerability Study” was misleading and offered only the worst-case scenarios in the event a Class 3 Hurricane hit the barrier island. He reminded all that the Town of Indian River Shores was located on a barrier island and during a storm event, there would be flooding and storm surges, however, the Town of Indian River Shores was not, and would not be sinking into the ocean as portrayed by the article.

He reminded all that although the slow season has begun, and there was less traffic on the roads, residents needed to remain aware and careful while driving.

Mayor Foley extended his praise and appreciation to Chief Stone and the Public Safety Department for keeping the citizenry of Indian River Shores safe through their assistance with the recent fatal accident, as well as the department’s help in solving the recent murder for hire.

In closing, Mayor Foley commented that road patrols were working well in maintaining speed limits along A1A.

7. Councilmember Items

Vice Mayor Bob Auwaerter updated the Town Council on the recent appointment of Martha Morales, FDOT Pedestrian and Bicycle coordinator for District 4. He would be reaching out to her to follow up on his efforts to install a crosswalk on A1A in front of the CVS. He and former Deputy Chief Mark Shaw had begun this effort, which had stalled. He had met with Brian Freeman who will assist in the analysis to support the crosswalk.

Vice Mayor Auwaerter provided the Town Council with an article detailing a cybersecurity attack in a Michigan Township with the cyber bandits stealing thirty million dollars in municipal bonds. Vice Mayor Auwaerter brought this up to the City of Vero Beach considering their bonding plans for the water reclamation facility.

Vice Mayor Auwaerter next referred to the City of Vero Beach’s May 27, 2025, agenda item that would address the Water Reclamation Facility’s Guarantee Maximum Price Award. He would be presenting a memo to Rob Bolton, Director of Utilities, with several questions hoping they could be addressed at the meeting. He commented that the project originally had an estimated cost of \$52,000,000 and had swelled to \$177,000,000 and now has been reduced due to grant funding to \$126,000,000. Vice Mayor Auwaerter wants to be sure that the included contingency of \$11,400,000 cannot continue to increase.

Discussion followed.

Councilmember Altieri confirmed that the Utilities Commission would not be meeting prior to the City Commission addressing this issue. In addition to the contingency, Councilmember Altieri also expressed his concern about the 5.5% escalator had been reduced to zero.

8. Discussion with Possible or Probable Action

- a. Ordinance No. 579 Mandatory Structural Inspections for Condominium and Cooperative Buildings (First Reading)

Attorney Sweeney read the title. It was explained that Ordinance 579 was coming before Town Council for first reading although not yet signed into law by the Governor. Should the Governor sign the law, it will become effective July 1, 2025. The second reading is scheduled for June 26, 2025. If the Governor does not sign the legislation, the Town Council will forego second reading. If adopted on second reading,

the Council can appeal the Ordinance through Resolution.

Mayor Foley commented that the requirements of the proposed legislation resulted in an unfunded mandate for the Town and other municipalities.

Building Official Fred Held confirmed that this legislation will affect only two of the forty-six condominiums within the Town due to the age of the buildings.

Councilmember Carroll then made a motion to approve Ordinance No. 579 on first reading. The motion was seconded by Vice Mayor Auwaerter. The Town Clerk called the roll. All members present voted in the affirmative with the motion passing unanimously (5-0).

9. Staff Updates

a. Building Official Report & Statistics

Other than what was included in his report, the Town Council had no additional questions for Building Official Held.

b. Code Enforcement Report

Code Enforcement Officer Maikranz reported on the Turtle Nesting Lighting Survey. Four properties were found to be in violation, two of which were repeat offenders.

c. Public Works Department Report

Town Manager Harpring reported that the Department had been busy finalizing Hurricane Preparedness activities. In answer to a question raised, Vice Mayor Auwaerter reported that the work on A1A was being completed by a contractor working for FDOT. The contractor was to have placed rumble strips along the shoulder. Unfortunately, the strips had encroached into the bicycle lane causing a hazard. The Contractor was back to correct the issue.

d. Town Treasurer Report

Heather Christmas, Deputy Town Manager/Town Treasurer addressed the Town Council. She reported that they have gone live with the new ambulance billing system. She was finalizing the FY 2025/2026 budget which she would present to the Finance Committee at their meeting scheduled for June 5, 2025, at 9:00 a.m.

e. Public Safety Department Report & Statistics

Chief Stone reported the department was in the process of an ISO evaluation that is completed every 10 years and is required to establish insurance rates for the Town. The department also recently completed a citation audit with no discrepancies found. Chief Stone also reported on the new ambulance billing. He updated the Town Council on the ongoing construction of the Public Safety Building and the Public Works facilities.

Vice Mayor Auwaerter thanked all for the individual department reports and commented that the Town of Indian River Shores was so far ahead of the curve regarding D.O.G.E reporting requirements. He offered kudos to management.

10. Town Attorney Report

Attorney Sweeney narrated a power point presentation on the recent legislative session. Mayor Foley confirmed that the legislation concerning Sovereign Immunity had failed but cautioned Council to keep an eye out for it to resurface during next year's legislative session.

11. Town Manager Report

Manager Harpring expressed his appreciation to the Town Clerk in recognition of the Municipal Clerk's week.

11. Council/Committee Reports or Non-Action Items

a. Call for Committee Reports, Informational Updates or Comments

Councilmember Dane reported on the Treasure Coast League of Cities he and the Town Clerk had attended the previous Day. The guest speaker addressed the issues facing Lake Okeechobee. The next meeting would be a joint meeting of the League of Cities and the Council of Local Government and would be sponsored by the City of Okeechobee, also known as the annual bar b q on July 16, 2025.

Councilmember Altieri reported that the City of Vero Beach Utilities Committee did not meet in May.

Mayor Foley next reported on the Treasure Coast Council of Local Governments meeting he attended on May 7, 2025. He announced that May was Mental Health Awareness Month. Mayor Foley expressed his concern over the proposed "Live Local" legislation that would preempt local governments from enacting their own planning and zoning laws as well as suspend "zoning in progress."

Mayor Foley announced the passing of Gordie Peer, also known as the Okeechobee Cowboy at the age of ninety-four.

The Farm Bureau made a presentation about a 200-billion-dollar industry in Florida. He also noted that the State of Florida is one of the top five cattle producing states.

Mayor Foley next reported on pending legislation that would limit tourism in Florida and suggested reaching out to Commissioner Moss to determine what the County will do to stop tourism from being driven away.

Vice Mayor Auwaerter reported that although the Beaches and Shores committee had projected the sand renourishment program for Sector 4 would cost 6.6 million dollars, it came in costing one million less than the projected cost of 6.6 million.

Councilmember Carroll reported on the Economic Development Council meeting he had attended. They reported on various businesses planning to relocate to Indian River County however, the name and type of business had not been divulged. There had been a round table discussion on ways to improve the meeting format, and all members present were happy with the status quo.

12. Call to Audience

None.

13. Adjournment

With no further business to come before the Town Council, the meeting adjourned at 9:58 a.m.

Approved: June 26, 2025

Janice C. Rutan, Town Clerk



AGENDA ITEM

TO: Town Council

FROM: James Harpring, Town Manager

DATE: June 6, 2025

SUBJECT: Sunrise Rotary Club – Drown Zero Project

BACKGROUND:

The Rotary Club of Vero Beach Sunrise, Inc. has proposed placement of a life ring at the Beachcomber Lane access entrance, through a program called the “Drown Zero Project”. To facilitate their goal, staff has prepared a license agreement to allow them access to the beach access as named in the agreement. Rotary will provide the life ring and signs/stands where they will be placed and will provide maintenance for the site and equipment.

FUNDING:

Rotary will provide all equipment and maintenance. No Town funding for this will be needed or provided.

RECOMMENDATION:

Staff recommends approval of the Agreement as proposed.

ATTACHMENTS:

Agreement for Provision, Maintenance, and Supply of a Drown Zero Station Between the Town of Indian River Shores and the Rotary Club of Vero Beach Sunrise Foundation, Inc.

**AGREEMENT FOR PROVISION, MAINTENANCE, AND SUPPLY OF
A DROWN ZERO STATION BETWEEN THE TOWN OF INDIAN RIVER SHORES
AND THE ROTARY CLUB OF VERO BEACH SUNRISE FOUNDATION, INC.**

THIS AGREEMENT is made and entered into by and between **THE TOWN OF INDIAN RIVER SHORES**, a municipality of the State of Florida (hereinafter referred to as the "**Town**"), whose address is 6001 Highway A1A, Indian River Shores, FL 32963, and the **ROTARY CLUB OF VERO BEACH SUNRISE FOUNDATION**, (hereinafter referred to as the "**Sunrise**") a Florida not for profit corporation, with the address of P.O. Box 24, Vero Beach FL 32961.

RECITALS:

WHEREAS, Sunrise desires to promote a project called Drown Zero where certain rescue and life saving equipment will be furnished, installed and maintained at the beach access at Beachcomber Lane as a means to assist distressed swimmers; and

WHEREAS, the visitors to the beach access at Beachcomber Lane will benefit from this equipment in the event a water rescue is needed; and

WHEREAS, Sunrise agrees to periodically visually inspect the Drown Zero station and will keep the equipment in good working order with all the necessary materials.

NOW THEREFORE, in consideration of the foregoing and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto hereby agree as follows:

1. **RECITALS**. The recitals set forth hereinabove are true and correct in all respects, are material to this Agreement, and are incorporated herein by reference as fully as if set forth herein verbatim.

2. **DONATION OF A STATION TO THE TOWN**. Sunrise hereby agrees to donate to the Town one (1) Drown Zero stations within sixty (60) days of the commencement of this Agreement. The Drown Zero Station shall consist of the following equipment: 4x4 pole, ring buoy, Sunrise Rotary sign, Call 911 sign, and sponsorship sign. See Exhibit B photo.

3. **STATION LOCATIONS**. Sunrise agrees to install the Drown Zero station at the Beachcomber Lane beach access. At any time, the Town may in its sole discretion decide that the location is no longer suitable for a station. In such event, the Town shall notify Sunrise and the Town and Sunrise may mutually agree that the station will be installed at another Town location, or for the Town to return the station to Sunrise. Sunrise will coordinate with the Town during the installation of the Drown Zero Station.

4. **RESUPPLY**. Sunrise agrees to resupply the station with Drown Zero equipment as may be necessary from time to time. The Town shall notify Sunrise when stations are in need of resupply or maintenance and Sunrise shall resupply and maintain the stations

at no cost to the Town. Sunrise may supply the Town with additional Drown Zero Equipment which the Town may use to resupply the station as necessary.

5. **MAINTENANCE AND OWNERSHIP.** The Town shall notify Sunrise either by phone or in writing when the station is in need of maintenance or repair and Sunrise shall arrange for such maintenance or repair to be performed within thirty (30) days of notification. If after forty-five (45) days, the station has not been repaired or replaced, the Town may remove the station and is under no obligation to replace or further report on that station. After sixty (60) days, the Town may dispose of the station at their own convenience and is under no obligation to return the property to Sunrise Rotary Vero Beach Foundation. The Town will not be responsible for any loss, damage, vandalism, or theft of the Drown Zero equipment. The Town shall allow Sunrise Rotary Vero Beach Foundation project: Drown Zero to utilize its own all-terrain vehicle (ATV) for access via the beach for all maintenance needs of the devices.

6. **USE OF ALL TERRAIN VEHICLE ON THE BEACH.** Prior to using any All Terrain Vehicle (ATV) on the beach, Sunrise will provide proof to the Town that any of its members who will be operating an ATV on the beach will have studied the Florida Department of Environmental Protection's Best Management Practices (BMP) for operating vehicles on the beach. Pursuant to Town ordinance, the Town must give special permission for vehicles to be operated on its beaches. Any complaints of violation of the BMPs or reports of careless operation of an ATV by Sunrise members could result in the revocation of permission to use an ATV in association with this project.

7. **SIGNAGE AND RECOGNITION.** The Town and Sunrise agree that the sample sign attached as Exhibit A shall be displayed on each of the Drown Zero stations. The Town agrees that the signage may indicate the role of Sunrise as the sponsor and provider of the stations. The signage may also include a QR code or a website where interested parties may donate to allow for the expansion of the Drown Zero mission to save lives. All monies collected shall be the property of Sunrise and money collected shall go towards the Drown Zero project. Stations may include a cosponsor sign.

8. **FLOTATION DEVICE TRACKING AND MONITORING / NEW TECHNOLOGY.** Advances to the flotation devices including GPS monitoring, dispatcher alert upon deployment, and a pressure switch audible alarm are in development. Sunrise may request that the Town approve the incorporation of these and any other technological advancements in the station and flotation devices located at Beachcomber Lane at no cost to the Town.

9. **INDEMNIFICATION AND INSURANCE.** Sunrise hereby agrees to indemnify, defend, and hold harmless the Town from any and all liability, claims costs, fines, fees, or actions arising from or in connection with the Drown Zero Project. This indemnification obligation shall survive the expiration of this Agreement. Sunrise shall keep in force and always maintained during the term of this Agreement, where applicable:

a. General Liability Insurance:

General Liability Insurance issued by responsible insurance companies and in a form acceptable to the Town, with combined single limits of not less than \$1,000,000 for Bodily Injury and Property Damage per occurrence.

b. Workers' Compensation Coverage:

Full and complete Workers' Compensation Coverage, as required by State of Florida law shall be provided.

c. Insurance Certificates:

The Agency shall provide the Town with Certificate(s) of Insurance on all the policies of insurance and renewals thereof in a form(s) acceptable to the Town. The Certificates of Insurance shall indicate that the policies (except professional liability) have been endorsed to cover the Town as an additional insured (a waiver of subrogation in lieu of additional insured status on the Workers' Compensation policy is acceptable) and that these policies may not be canceled or modified without thirty days prior written notice being issued by the insurer to the Town. Sunrise is also responsible for providing the Town with thirty days prior written notice of any change or cancellation of the policies.

Sunrise shall provide Certificates of Insurance and applicable endorsement pages to the Town demonstrating that the aforementioned insurance requirements have been met within five working days (Monday through Friday) of the Sunrise's execution of this Agreement. No work shall begin under this Agreement Order until the Certificates of Insurance and endorsement pages have been received and approved by the Town.

10. TERM AND TERMINATION.

- a. The term of this Agreement begins on July 1, 2025, and lasts for a period of four (4) years, terminating on July 1, 2029.
- b. This Agreement may be terminated by either party, with or without cause, upon written notice of termination to the other party at least thirty (30) days prior to the date of such termination.
- c. Upon the expiration of this Agreement, or in the event the Town or Sunrise terminates this Agreement, the Town shall remove the Drown Zero equipment and return the stations to their previous condition.

11. NON-ASSIGNMENT. Sunrise may not assign its responsibilities or obligations under this Agreement to a third party. However, upon written approval by the Town, which approval shall not be unreasonably withheld, Sunrise may utilize the services of a third-party subcontractor, vendor, or nonprofit organization to satisfy any or all of its obligations under this Agreement, at no cost to the Town.

12. **NOTICE**. Notice under this Agreement shall be given to the Town by delivering written notice to the Town Manager, 6001 Highway A1A, Indian River Shores, FL 32963 and notice shall be given to Sunrise by delivering written notice to the Registered Agent PO Box 25 Vero Beach FL 32961.

13. **JURISDICTION, VENUE AND CHOICE OF LAW**. All questions pertaining to the validity and interpretations of this Agreement shall be determined in accordance with the laws of the State of Florida. Any legal action by either party against the other concerning this Agreement shall be filed in Indian River County, Florida which shall be deemed proper jurisdiction and venue for the action.

14. **ATTORNEY'S FEES AND COSTS**. In the event either party initiates legal action to enforce this contract, each party shall bear its own fees and costs, and any trial shall be non-jury.

15. **ENTIRE AGREEMENT**. This Agreement, including the exhibits, riders, and/or addenda, if any, attached hereto, sets forth the entire Agreement between the parties. This Agreement shall not be modified except in writing and executed by all parties.

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement on the respective dates set forth herein below.

ROTARY CLUB OF VERO BEACH
SUNRISE FOUNDATION, INC.

THE TOWN OF INDIAN RIVER SHORES

BY: _____
Dr. Ed Massey, President

BY: _____
James Harpring, Town Manager

ATTEST:

By: _____

By: _____

EXHIBIT A





AGENDA ITEM

TO: Town Council

FROM: James Harpring, Town Manager

DATE: June 5, 2025

SUBJECT: Capital Asset Disposal - Retired AV Equipment

BACKGROUND:

The Town recently completed an upgrade and replacement to the audiovisual (AV) system in Council Chambers. Upon review of the capital asset schedule as of May 31, 2025, the retired AV equipment has a combined net book value of approximately \$23,000.

It is the Town's intent to sell the retired assets. Pursuant to the Town's purchasing policy, any sale or disposal of Town property with a depreciated book value exceeding \$1,000 requires prior authorization by the Town Council.

RECOMMENDATION:

Authorize Town staff to proceed with the sale of retired AV equipment in accordance with established Town procedures and policies.

ATTACHMENTS:

Retired Chamber Audio Visual Equipment Listing

Wired Mics

Make

Televic

Televic

Televic

Televic

Televic

Televic

Televic

Wireless Mics

Make

Televic

Televic

Televic

Wireless Conference Access Point (need to find the power adapter)

Make

Televic

Ceiling Speakers

Wired/Wireless Audio Receiver

Make

Audio-Technica

Audio Engine with Recording

Make

Televic

Unidirectional Condenser Boundary Microphone w/ Stands

Make

Audio-Technica

3-Input HD Video Scaler

Make

Atlona

HDMI Multi-view switch

Make

Gefen

Audio Amplifier

Make

Crown

24 Port Unmanged Network Switch

Make

Netgear

Digital Audio Server

Make

Biamp

Network Video Display Appliance

Make

Senstar

Senstar

PTZ Network Camera

Make

Axis

Axis

6-Input Microphone Digital Mixer

Make

BIS Digital

Audio/Video equipment from the Council Chamber

Model	Serial Number
Confidea T-DD (71.98.0105) rel 1.12	2103615 15317592
Confidea T-DD (71.98.0105) rel 1.11	2102627 15316F1F
Confidea T-DD (71.98.0105) rel 1.12	2103615 15317548
Confidea T-DD (71.98.0105) rel 1.12	2103615 15317569
Confidea T-DD (71.98.0105) rel 1.12	2103615 153174DA
Confidea T-DD (71.98.0105) rel 1.11	2102627 15316F99
Confidea T-DD (71.98.0105) rel 1.09	1810555 153142D0

Model	Serial Number
Confidea DD G3 (71.98.005) rel 1.10	2205370 15145AFD
Confidea DD G3 (71.98.005) rel 1.09	2102611 15145273
Confidea DD G3 (71.98.005) rel 1.10	2205370 15145B6E

Model	Serial Number
Confidea WCAP G3 (71.98.0033) rel 2.05	2108405 15000A31

Qty: 4 (11" speakers) No Manufacturers markings

Model	Serial Number
ATW-RC13	1737249V2

Model	Serial Number
Plixus AE-R (71.98.2902_ rel 1.11	2104223 1430A8B0

Qty: 5

Model	Serial Number
U891R	couldn't find the S/N

Model	Serial Number
AT-HD-SC-500	0070298118022100213

Model	Serial Number
EXT-HD-MCSL-441	AB180313

Model	Serial Number
XLS 1002	8501486137

Model	Serial Number
JFS524	2HW13136500AA

Model	Serial Number
TesiraFORTÉ AVB VT	03422148

Model	Serial Number
A10D	00900BA9C34C
A10D	00900BA9C353

Model	Serial Number
V5925	B8A44F00E715
V5925	B8A44F346E75

Model	Serial Number
MX 246	1201C1007

TO: Town Council

FROM: James Harpring, Town Manager

DATE: June 6, 2025

SUBJECT: Change Order #4 – Public Safety Building Department Construction Project

During construction, it was determined that the following items should be included in the remodel project:

- Fire alarm relocation at garage and kitchen
- Additional bollards at garage area
- 2nd floor bathroom framing repairs
- Add 220-volt power to MEP storage room for a washer
- Electronic connections for kitchen hood
- Add electric switch control to garage and evidence room lights
- Fill hollow doors columns with concrete
- Move kitchen condenser A/C unit to flat roof deck
- Add metal roof over generator – rear side of garage

Specifications are noted in the Change Order. The changes have been reviewed and approved by Town staff, the project contractor and project engineer.

Approve Change Order #4 – Public Safety Building Department Construction Project.

EXPENDITURE OF FUNDS:

Appropriation Requested:	\$76,621.00
Source of Funds:	Capital Revenue

Change Order #4 and Construction Schedule – De La Hoz Builders dated 5/30/2025
Architect Field Report No. 17
Complete Restaurant Equipment and Supplies Estimate
Photos

DE LA HOZ BUILDERS, INC
TOWN OF INDIAN RIVER SHORES
PUBLIC SAFETY BUILDING UPGRADES PROJECT
CONSTRUCTION SCHEDULE - UPDATED 05-30-2025

	Up to May 30th	Jun, 2025		Jul, 2025		Aug, 2025		Sep, 2025	
		1st to 15th	16th to 30th	1st to 15th	16th to 30th	1st to 15th	16th to 30th	1st to 15th	16th to 30th
FIRST FLOOR REMODELING									
Interior solid core door installation - (doors 3, 4, 5, 8, 9)	Arrived	Installation	Installation	Installation					
Steel door 16ga insulated (doors 2, 7)	Installed								
Bullet resistant doors 16ga Class 5 Steel (doors 10, 11)	Ordered	Installation	Installation						
Fiberglass exterior door 36x84 (doors 1, 12)	Arrived	Installation	Installation						
Armorcore bullet resistand fiberglass panels at Lobby area	Arrived	Installation	Installation						
Replace ceiling lighths	Installed								
Drywall patch as needed			Installation	Installation					
Paint first floor area			Installation	Installation	Installation	Installation		Installation	Installation
APPARATUS ROOM (FIRE TRUCKS PARKING)									
Demo floor to install new trench drain	Completed								
New exhaust fan and ducting for fresh door intake and louvers	Completed								
Paint interior walls & doors Apparatus room	Completed								
SECOND FLOOR REMODELING									
Demo flat roof cover and install new roof system	Completed								
Aluminum scuppers and downspouts	Completed								
Door at flat roof	Completed								
Aluminum service ladder	Completed								
Hood - Rooftop exhauster	Ordered	Installation	Installation						
New 3' 6" height aluminum railing	Completed								
Exhaust hood system at kitchen	Ordered	Installation	Installation						
Fresh air intake for exhaust hood at kitchen	Completed								
Demo and frame new kitchen pantry walls	Completed								
Plywood and FRP at kitchen walls	Completed								
Kitchen shelving		Order			Installation	Installation		Installation	
Steel door 16ga insulated (doors 13A)	Completed								
Interior solid core door / metal frame installation - (doors 16, 17, 18)	Completed								
Steel door 16ga insulated (doors 13, 15)	Completed								
LVT Flooring at kitchen	Completed								
Steel door 16ga insulated (doors 19)	Arrived			Installation					
Tile at men restroom	Completed								
Replace ceiling lighths	Completed								
METAL CANOPY AT GARAGE									
Pour concrete footing 6x6 x 2' deep	Completed								
Metal canopy structure	Completed								
Siding at canopy	Completed								
Bollards	Completed								
GARAGE									
New roof at garage	Completed								

DE LA HOZ BUILDERS, INC
TOWN OF INDIAN RIVER SHORES
PUBLIC SAFETY BUILDING UPGRADES PROJECT
CONSTRUCTION SCHEDULE - UPDATED 05-30-2025

	Up to May 30th	Jun, 2025	Jul, 2025	Aug, 2025	Sep, 2025
Demo block wall to create 2 new openings (door # 24 & 23)	Completed				
Fiberglass exterior door 36x84 (doors 24)	Completed				
Steel Steel door 16ga insulated (doors 23)	Completed				
New garage door 8 x 8 - sectional overhead # 20	Completed				
EVIDENCE STORAGE					
Steel Steel door 16ga insulated (doors 22)	Completed				
Install Armorcore bullet resistand fiberglass panels 3x12' 6" height	Completed				
OFFICE					
Block wall to fill old garage door opening	Completed				
Fiberglass exterior door 36x84 (doors 21)	Completed				
Frame walls to new office	Completed				
New can lights with new LED recessed lights	Completed				
Paint at garage walls	Completed				
BACKUP GENERATOR	Completed				
A/C UNITS & DUCTWORK	Completed				

CHANGE ORDER # 1					
Card Readers raceways for the Garage, First floor and Second floor a	Completed				
CHANGE ORDER # 2					
Move Generator & A/C Condenser unit to north inside corner of gara	Completed				
Install a leased propane fuel tank + Lines for new generator at Eviden	Completed				
Additional 20ga metal studs extension at garage walls	Completed				
Attic access on south side of garage (Middle of span)	Completed				
Add electrical for the exhaust fan to be activated with CO2 sensor or	Completed				
Install epoxy flooring in lieu of VCT in kitchen	Completed				
Install walking surface at flat roof (280 SQ FEET = 100 LF x 34" wide)	Completed				
CHANGE ORDER # 3					
Garage restroom remodeling	Completed				
Blow insulation at garage attic		Installation			
Relocate air transom grille over door in lobby ceiling		Installation			
Provide crown mold chair rail and base on new south wall of kitchen	Completed				
Garage exterior wall paint	Completed				
Drain catch basin at drainage pipe at Apparatus room	Completed				
Install new epoxy floor with full epoxy flakes system at Apparatus ro	Completed				
Install 72 in. nickel industrial ceiling fan at kitchen area			Installation		
Firestop pipes penetrations at mechanical room			Installation		
Cut roof corner to allow new ladder installation to get closer to the v	Completed				

CHANGE ORDER

PROJECT: Indian River Shores – Public Safety Building Upgrades

CHANGE ORDER #: 4

CONTRACTOR: De La Hoz Builders, Inc.

CONTRACT #: RFP 23-05

DATE: May 30, 2025

The following changes are hereby made to the Contract Documents:

1. CHANGE OF PRICE:

Original Contract Price	\$ 1,088,882.00
Current Contract Price Adjusted by previous Change Orders	\$ 137,235.00
Net Increase (Decrease) Resulting from this Change Order	\$ 76,621.00
The current Contract Price including this Change Order	\$ 1,302,738.00

2. CHANGE OF TIME:

Original Contract Time (Final Completion)	Date: Aug 15, 2025
Current Contract Time adjusted by previous Change Orders	Date: Oct 30, 2025
Net Increase (Decrease) Resulting from this Change Order:	Date: 30 days
Current Contract Time (Final Completion)	
Including this Change Order	Date: Nov 30, 2025

JUSTIFICATION FOR CHANGE ORDER:

Additional work on the original Scope of Work has been requested by the Director of the Public Safety Department. Itemized details are attached to this form.

Edlund, Dritenbas, Binkley Architects, has reviewed the change order work scope and costs and recommends approval by the City.

This change order and work affected thereby, is subject to all provisions of the original contract not specifically changed by this Change Order; and it is expressly understood and agreed that the approval of the Change Order shall have no effect on the original contract other than matters expressly provided herein.

Change Order #4 - RFP 23-05 – Public Safety Building Upgrades

PROJECT: Indian River Shores – Public Safety Building Upgrades

CHANGE ORDER # 4

ATTEST:

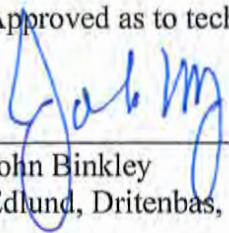
PUBLIC SAFETY DEPARTMENT

TOWN OF INDIAN RIVER SHORES

By: _____
Tad Stone
Deputy Chief

By: _____
James Harpring, JD
Town Manager

Approved as to technical requirements:

 6/2/25

John Binkley Date
Edlund, Dritenbas, Binkley Architects

ACCEPTED BY: DE LA HOZ BUILDERS, INC.

Contractor's Name: HILDA DE LA HOZ

Signature: _____

Title: President

Date: 05-30-2025

CHANGE ORDER

Date

5/30/2025

Owner / Address

IRShores Public Safety
Change Order 4
6001 North A1A
Indian River Shores, FL 32963

Project

Description	Qty	Rate	Total
Town of Indian River Shores - Public Safety Building Renovation project - Change Order # 4			
Materials and labor to include the following additional Scope of Work: Every item includes additional charges as: Supervisor labor, cleaning, debris removal, increase in bonding premium, overhead and profit			
FIRE ALARM RELOCATION AT GARAGE & KITCHEN Install new smoke detectors, install new fire devices per Code Relocate fire alarm at New Evidence room		5,285.00	5,285.00
ADDITIONAL BOLLARDS AT GARAGE AREA Drill new holes at concrete where Bollards will be installed Install three new Bollards at Garage area Install rebars and fill Bollards with concrete Epoxy grout pipe into concrete Polyethylene sleeve cover (1/4" thick 4" post diameter white)		5,390.00	5,390.00
2nd FLOOR BATHROOM FRAMING REPAIRS - Field Report 02-13-2025 Demo tile at existing shower walls - water damage all over Framing repairs due water damage Porcelain tile installed at shower walls Shower valves replacement Durarock under tile walls plus RedGard waterproofing Installation of new shower trim		12,243.00	12,243.00
ADD 220-volt POWER TO MEP Storage Room for an Washer - Field Report 02-13-2025 Electric conduit and wiring installation Install a non-fused quick disconnect to ensure safe and rapid isolation of the equipment during maintenance or emergencies		3,499.00	3,499.00
ELECTRIC CONNECTIONS FOR KITCHEN HOOD Electric work for hood installation + adding to fire alarm system Electric connection for Hood ANSUL System		8,905.00	8,905.00
ADD ELECTRIC SWITCH CONTROL TO GARAGE & EVIDENCE ROOM LIGHTS Add new switch and associated raceways, boxes, and conductors to control the added light fixtures to new evidence room and garage		1,830.00	1,830.00
Total			

Please sign this contract to authorize the job : _____

CHANGE ORDER

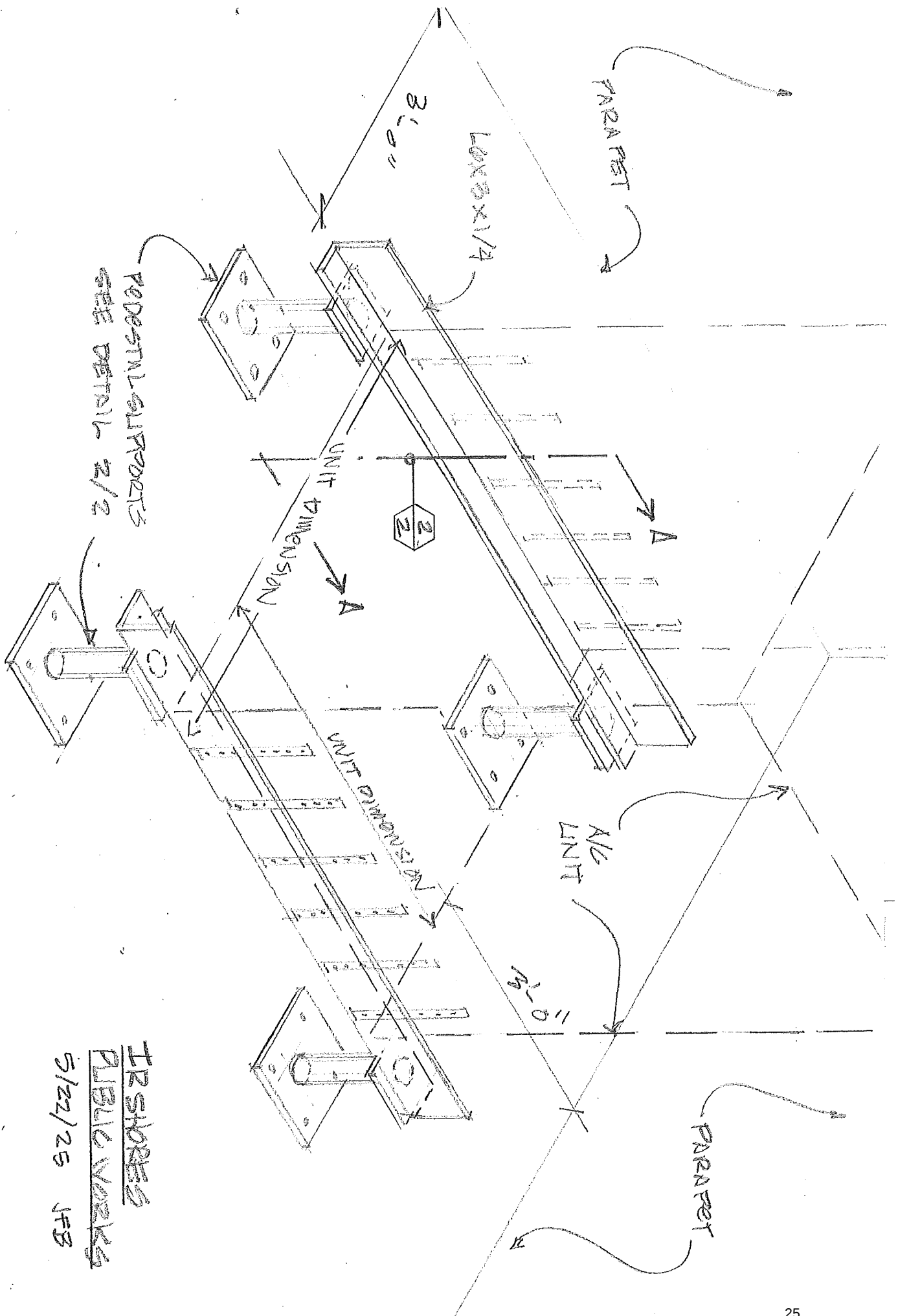
Date
5/30/2025

Owner / Address
IRShores Public Safety Change Order 4 6001 North A1A Indian River Shores, FL 32963

Project

Description	Qty	Rate	Total
FILL HOLLOW DOORS COLUMNS WITH CONCRETE Fill columns with concrete. New doors installation requires solid columns each side of the door Doors # 13, #15, #7 & #2		6,906.00	6,906.00
MOVE KITCHEN CONDENSER A/C UNIT TO FLAT ROOF DECK - Field Report 05-15-2025 Relocate A/C Condenser from wall brackets to pipe stand on the flat roof Relocate low voltage, high voltage, copper lines Install new built out stand out of aluminum per Engineering specs Patch and repair roof deck materials for new stand installation Install walking mat surface to provide access for future A/C maintenance - 280 Sqft approx		11,993.00	11,993.00
ADD METAL ROOF OVER GENERATOR - REAR SIDE OF GARAGE Permit fees with Indian River Shores Install 14' 8' long x 6' high block wall per Engineering specs Including 3 columns to support new wall Concrete & Block materials for new wall Install 6" Universal Locking system - Aluminum Roof panels with foam core Apply stucco to new block wall Paint new block wall		20,570.00	20,570.00
Total			\$76,621.00

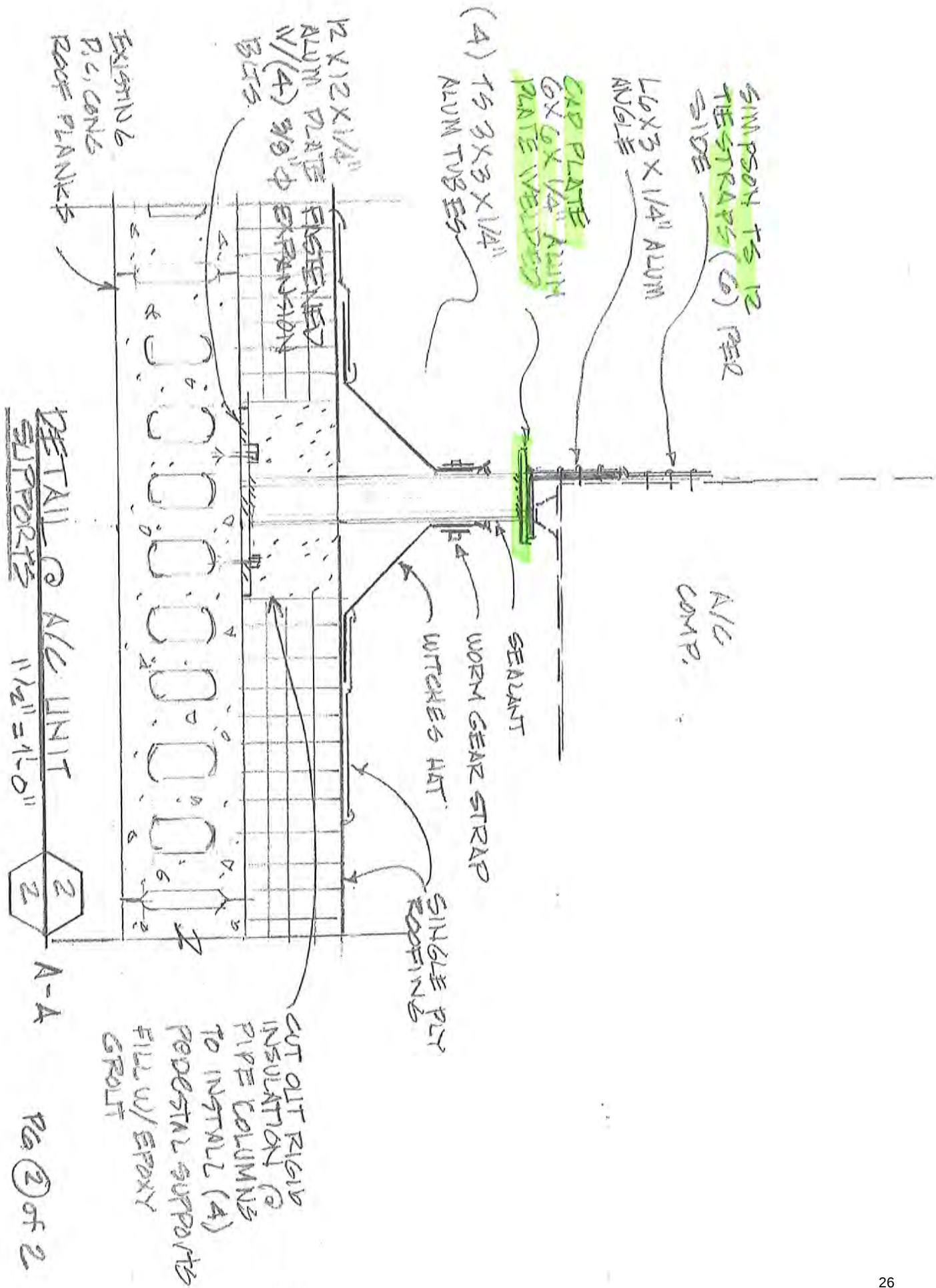
Please sign this contract to authorize the job : _____
--



ISOMETRIC OF A/C UNIT SUPPORTS
MBS

TR STORES
PUBLIC WORKS
5/22/25 JFB

① of 2



FROM

Tumax Services Inc

Luis
(772) 201-4829
Chapin228687@yahoo.com
181 Sw Essex Dr Port St Lucie Fl 34984

BILL TO

De La Hoz Builders Inc

(772) 360-2711
hilda@delahozbuilders.com
258 Del Monte Rd Sebastian Fl 32958

Description	QTY	Price, USD	Amount, USD
Indian River Shores Labor and material to relocate a condenser from wall brackets to pipe stands on the roof Relocating, low voltage, high voltage and copper lines providing pipe stands, built out of aluminum as spec	1	\$4,750.00	\$4,750.00
Total			\$4,750.00



POTENTIAL CHANGE ORDER REQUEST

2012 Aurora Rd
Melbourne, FL 32935
Phone: (321) 259-2885 FAX: (321) 254-1518

EGE PCO - 240028 - 010

02/20/26

ATTENTION: DE LA HOZ BUILDERS, INC

PROJECT: Indian River Shores Public Safety Building Upgrades

NARRATIVE DESCRIPTION:

Scope of Work

Power Installation for Washer/Dryer Combo:

Provide a dedicated power supply for a new washer and dryer combination.

Electrical Conduit and Wiring Installation:

Install a raceway and run conductors from the electric room to the medical supply room.

Breaker Installation:

Install a two-pole 20 amp breaker to integrate the new load with the building's electrical system.

Safety Disconnect:

Install a non-fused quick disconnect to ensure safe and rapid isolation of the equipment during maintenance or emergencies.

POTENTIAL CHANGE ORDER BREAKDOWN

1 Superintendent @ \$35 per hour NECA standards	4 \$	140.00	
2 Electrician @ \$29 per hour NECA standards	4 \$	116.00	
3 Apprentice @ \$25.88 per hour NECA standards	0 \$	-	
4 Labor Burden @ \$65.00 per hour	8 \$	520.00	
5 Labor Subtotal	\$	776.00	
6 Small Tools & Expendables @ 4% of line 5	\$	31.04	
7 Materials	\$	231.07	
8 Miscellaneous materials @ 5% of line 7	\$	-	
9 7.0% sales tax	\$	16.17	
10 FIXTURE P.O.	\$	-	Amount over \$5000
11 GEAR P.O.	\$	-	Amount over \$5000
12 7.0% sales tax on 1st \$5000 of PO	\$	-	
13 6.0% sales tax over \$5000 of PO	\$	-	
14 Material Subtotal	\$	247.24	
15 Warranty @ 2% of line 15	\$	-	
16 Material Total	\$	247.24	
17 SUBCONTRACTOR QUOTE	\$	-	
18 SUBCONTRACTOR QUOTE	\$	-	
19 EQUIPMENT RENTAL	\$	-	
20 Total Direct Cost	\$	1,054.28	
21 DEDUCTIONS	\$	-	
22 16% Deduct Overhead & Profit	\$	-	
23 Subtotal	\$	1,054.28	
24 10% Overhead	\$	105.43	
25 5% Profit	\$	52.71	
26 Subtotal	\$	1,212.43	
27 0.0% Bonding Premium	\$	-	
28 Total Amount For This Change	\$	1,212.43	

*** This PCO is for acceptance within 5 days and is subject to escalation/voidance thereafter.

*** All Change orders are based on straight time rates unless shown otherwise.

*** Extension of time to contract add 1 calendar days.

*** We reserve the right to correct this quote for errors and omissions.



POTENTIAL CHANGE ORDER REQUEST

2012 Aurora Rd
Melbourne, FL 32935
Phone: (321) 259-2885 FAX: (321) 254-1518

EGE PCO - 240026 - 011

03/19/25

ATTENTION: DE LA HOZ BUILDERS, INC

PROJECT: Indian River Shores Public Safety Building Upgrades

NARRATIVE DESCRIPTION:

PCO Number: 011
Title: Kitchen Hood Circuits Adder
Drawing Reference: E3.2 Power Plan Second Floor
Revision: REV 4 - Hoods/Fire/CTRL
Scope of Work:
EGE is to install two (2) additional circuits from the kitchen panel to the new kitchen hood controller, per the revised drawing. The work includes the following:
1install one (1) 20-amp single pole breaker for the EXH-1 fan.
2install one (1) 25-amp single pole breaker for the SUP-2 fan.
3install Romex conductors, approximately 120 feet, from the kitchen panel to the kitchen hood controller above the ceiling on the second floor.
4install and terminate the breakers in the kitchen panel.
5terminate all conductors in the kitchen hood controller.
Exclusions:
•Drywall repair and painting.
•Any work beyond the scope outlined above.

POTENTIAL CHANGE ORDER BREAKDOWN

1	Superintendent @ \$35 per hour NECA standards	12	\$	420.00	
2	Electrician @ \$29 per hour NECA standards	12	\$	348.00	
3	Apprentice @ \$25.88 per hour NECA standards	0	\$	-	
4	Labor Burden @ \$65.00 per hour	24	\$	1,560.00	
5	Labor Subtotal		\$	2,328.00	
6	Small Tools & Expendables @ 4% of line 5		\$	93.12	
7	Materials		\$	511.21	
8	Miscellaneous materials @ 5% of line 7		\$	-	
9	7.0% sales tax		\$	35.78	
10	FIXTURE P.O.		\$	-	Amount over \$5000
11	GEAR P.O.		\$	-	Amount over \$5000
12	7.0% sales tax on 1st \$5000 of PO		\$	-	
13	6.0% sales tax over \$5000 of PO		\$	-	
14	Material Subtotal		\$	546.99	
15	Warranty @ 2% of line 15		\$	-	
16	Material Total		\$	546.99	
17	SUBCONTRACTOR QUOTE		\$	-	
18	SUBCONTRACTOR QUOTE		\$	-	
19	EQUIPMENT RENTAL		\$	-	
20	Total Direct Cost		\$	2,968.11	
21	DEDUCTIONS		\$	-	
22	15% Deduct Overhead & Profit		\$	-	
23	Subtotal		\$	2,968.11	
24	10% Overhead		\$	296.81	
25	5% Profit		\$	148.41	
26	Subtotal		\$	3,413.33	
27	0.0% Bonding Premium		\$	-	
28	Total Amount For This Change		\$	3,413.33	

*** This PCO is for acceptance within 5 days and is subject to escalation/voidance thereafter.
*** All Change orders are based on straight time rates unless shown otherwise.
*** Extension of time to contract add 2 calendar days.
*** We reserve the right to correct this quote for errors and omissions.



POTENTIAL CHANGE ORDER REQUEST

2012 Aurora Rd
Melbourne, FL 32935
Phone (321) 259-2885 FAX (321) 254-1518

EGE PCO - 240026 - 012

04/09/25

ATTENTION: DE LA HOZ BUILDERS, INC

PROJECT: Indian River Shores Public Safety Building Upgrades

NARRATIVE DESCRIPTION

PCO Number: 012
Title: Kitchen Hood ANSUL
Drawing Reference: E3.2 Power Plan Second Floor
Revision: REV 4 - Hoods/Fire/CTRL

Scope of Work:
Eau Gallie Electric (EGE) will perform the following work associated with the kitchen hood ANSUL system:

Install and terminate conductors from the control panel to the EXH-1 and SUP-2 fans.

Install raceways, boxes, and conductors from the control panel to the kitchen hood lights.

Install above-ceiling raceway from the control panel for low-voltage systems.

Install a raceway and box for the room temperature sensor, mounted 48 inches above finished floor (AFF) on the kitchen wall and routed to above ceiling. GC to remove plywood for raceway installation.

Install raceway and conductors from the controller to the gas valve.

Exclusions:
Drywall repair and painting.

POTENTIAL CHANGE ORDER BREAKDOWN

1 Superintendent @ \$35 per hour NECA standards	\$	8	\$	280.00	
2 Electrician @ \$29 per hour NECA standards	\$	8	\$	232.00	
3 Apprentice @ \$25.88 per hour NECA standards	\$	0	\$	-	
4 Labor Burden @ \$65.00 per hour		16	\$	1,040.00	
5 Labor Subtotal			\$	1,552.00	
6 Small Tools & Expendables @ 4% of line 5	\$		62.08		
7 Materials	\$		132.12		
8 Miscellaneous materials @ 5% of line 7	\$		-		
9 7.0% sales tax	\$		9.25		
10 FIXTURE P.O.	\$		-		Amount over \$5000
11 GEAR P.O.	\$		-		Amount over \$5000
12 7.0% sales tax on 1st \$5000 of PO	\$		-		
13 6.0% sales tax over \$5000 of PO	\$		-		
14 Material Subtotal	\$		141.37		
15 Warranty @ 2% of line 15	\$		-		
16 Material Total			\$	141.37	
17 SUBCONTRACTOR QUOTE	\$		-		
18 SUBCONTRACTOR QUOTE	\$		-		
19 EQUIPMENT RENTAL	\$		-		
20 Total Direct Cost			\$	1,755.45	
21 DEDUCTIONS			\$	-	
22 15% Deduct Overhead & Profit	\$		-		
23 Subtotal			\$	1,755.45	
24 10% Overhead	\$		175.54		
25 5% Profit	\$		87.77		
26 Subtotal			\$	2,018.77	
27 0.0% Bonding Premium	\$		-		
28 Total Amount For This Change			\$	2,018.77	

*** This PCO is for acceptance within 5 days and is subject to escalation/voidance thereafter.
*** All Change orders are based on straight time rates unless shown otherwise
*** Extension of time to contract add 1 calendar days.
*** We reserve the right to correct this quote for errors and omissions.

John De la Hoz

APPROVED 04/22/2025
\$2,018.77



POTENTIAL CHANGE ORDER REQUEST

2012 Aurora Rd
Melbourne, FL 32935
Phone: (321) 259-2885 FAX: (321) 254-1518

EGE PCO - 240026 - 013

04/14/25

ATTENTION: DE LA HOZ BUILDERS, INC

PROJECT: Indian River Shores Public Safety Building Upgrades

NARRATIVE DESCRIPTION:

PCO 013 - Generator Battery Charger Circuit

Description of Change:

Per Drawing E0.1, the panel schedule for Panel A does not indicate a dedicated circuit for the generator battery charger. The generator requires a dedicated power source for its battery charger, which was not included in the original scope.

Scope of Work:

EGE will provide and install one (1) 20-amp dedicated circuit in Panel A to serve the generator battery charger. This includes the installation of all required raceways, boxes, and conductors from Panel A to the generator location.

Reason for Change:

The need for a dedicated battery charger circuit for the generator was not accounted for in the original design documentation. This circuit is necessary for proper operation and maintenance of the generator system.

Cost Impact:

The cost is associated with the additional material and labor required to install the dedicated circuit, raceways, and associated components.

POTENTIAL CHANGE ORDER BREAKDOWN

1	Superintendent @ \$35 per hour NECA standards	4.5	\$	157.50	
2	Electrician @ \$29 per hour NECA standards	3.5	\$	101.50	
3	Apprentice @ \$25.88 per hour NECA standards	0	\$	-	
		0			
4	Labor Burden @ \$65.00 per hour	8	\$	520.00	
5	Labor Subtotal		\$	779.00	
6	Small Tools & Expendables @ 4% of line 5		\$	31.16	
7	Materials		\$	235.77	
8	Miscellaneous materials @ 5% of line 7		\$	-	
9	7.0% sales tax		\$	16.50	
10	FIXTURE P.O.		\$	-	Amount over \$5000
11	GEAR P.O.		\$	-	Amount over \$5000
12	7.0% sales tax on 1st \$5000 of PO		\$	-	
13	6.0% sales tax over \$5000 of PO		\$	-	
14	Material Subtotal		\$	252.27	
15	Warranty @ 2% of line 15		\$	-	
16	Material Total		\$	252.27	
17	SUBCONTRACTOR QUOTE		\$	-	
18	SUBCONTRACTOR QUOTE		\$	-	
19	EQUIPMENT RENTAL		\$	-	
20	Total Direct Cost		\$	1,062.43	
21	DEDUCTIONS		\$	-	
22	15% Deduct Overhead & Profit		\$	-	
23	Subtotal		\$	1,062.43	
24	10% Overhead		\$	106.24	
25	5% Profit		\$	53.12	
26	Subtotal		\$	1,221.80	
27	0.0% Bonding Premium		\$	-	
28	Total Amount For This Change		\$	1,221.80	

- *** This PCO is for acceptance within 5 days and is subject to escalation/voidance thereafter.
*** All Change orders are based on straight time rates unless shown otherwise
*** Extension of time to contract add 1 calendar days.
*** We reserve the right to correct this quote for errors and omissions.

HD

APPROVED
R. J. H.
\$ 1,221.80



POTENTIAL CHANGE ORDER REQUEST

2012 Aurora Rd
Melbourne, FL 32935
Phone: (321) 259-2885 FAX: (321) 254-1518

EGE PCO - 240026 - 014

04/21/25

ATTENTION: DE LA HOZ BUILDERS, INC

PROJECT: Indian River Shores Public Safety Building Upgrades

NARRATIVE DESCRIPTION:

PCO 014 - Garage Lighting Control Adder

Scope of Work:

EGE will separate the lighting controls in Garage #2 from Garage #1. Work includes installing a new lighting control switch and associated raceways, boxes, and conductors to control the existing fixtures in Garage #2 independently.

Installation Includes:

One (1) 20A single pole switch

One (1) surface-mounted box with RS cover

One (1) 1/2" EMT raceway above ceiling

Use of existing lighting circuit A-23 in Garage #2

Notes:

New switch will control existing light fixtures in Garage #2 only.

Exclusions:

Drywall repair and painting to be conducted by others.

POTENTIAL CHANGE ORDER BREAKDOWN

1 Superintendent @ \$35 per hour NECA standards	4 \$	140.00	
2 Electrician @ \$29 per hour NECA standards	4 \$	116.00	
3 Apprentice @ \$25.88 per hour NECA standards	0 \$	-	
	0		
4 Labor Burden @ \$65.00 per hour	8 \$	520.00	
5 Labor Subtotal	\$	776.00	
6 Small Tools & Expendables @ 4% of line 5	\$	31.04	
7 Materials	\$	72.32	
8 Miscellaneous materials @ 5% of line 7	\$	-	
9 7.0% sales tax	\$	5.06	
10 FIXTURE P.O.	\$	-	Amount over \$5000
11 GEAR P.O.	\$	-	Amount over \$5000
12 7.0% sales tax on 1st \$5000 of PO	\$	-	
13 6.0% sales tax over \$5000 of PO	\$	-	
14 Material Subtotal	\$	77.38	
15 Warranty @ 2% of line 15	\$	-	
16 Material Total	\$	77.38	
17 SUBCONTRACTOR QUOTE	\$	-	
18 SUBCONTRACTOR QUOTE	\$	-	
19 EQUIPMENT RENTAL	\$	-	
20 Total Direct Cost	\$	884.42	
21 DEDUCTIONS	\$	-	
22 15% Deduct Overhead & Profit	\$	-	
23 Subtotal	\$	884.42	
24 10% Overhead	\$	88.44	
25 5% Profit	\$	44.22	
26 Subtotal	\$	1,017.09	
27 0.0% Bonding Premium	\$	-	
28 Total Amount For This Change	\$	1,017.09	

*** This PCO is for acceptance within 5 days and is subject to escalation/voidance thereafter.
*** All Change orders are based on straight time rates unless shown otherwise.
*** Extension of time to contract add 1 calendar days
*** We reserve the right to correct this quote for errors and omissions.

APPROVED
P. de la Hoz
04/24/2025
\$1,017.09

Summit Fire & Security
2979 SE Gran Park Way
Stuart, FL 34997
Tel: (772) 288-0615
Fax:



Invoice

Bill to: DE LA HOZ BUILDERS, INC.
258 Del Monte Road
Sebastian, FL 32958-4514

Date: 12/11/2024
Invoice No: 2881238
WO#: 03970402

Service at: DE LA HOZ BUILDERS, INC.
6001 North A1A
Vero Beach, FL 32963-1014

Terms: Net 30 Days
WO Completed: 12/10/2024

Customer ID: 744353

Reference WO#:

Description: Work Order 03970402 - Service Call - Alarm

PO Number:

Description	Quantity	Unit Price	Amount
Alarm - Standard Hours - Trainee	3.0	\$84.00	\$252.00 T
Alarm - Standard Hours - Tech	3.0	\$168.00	\$504.00 T
Alarm - Standard Hours - Tech	6.0	\$168.00	\$1,008.00 T
Alarm - Standard Hours - Tech	3.0	\$168.00	\$504.00 T
PULL STATION W/KEY BG12L	1.0	\$101.25	\$101.25 T
SPEAKER WHITE CEILING	1.0	\$75.50	\$75.50 T
CID NTRF 2 WIRE PHOTOEL SMK DET 2W-B	1.0	\$106.00	\$106.00 T
P2RL HORN STROBE RED WALL *DISCONTINUED*	1.0	\$175.50	\$175.50 T
FIRE WIRE 18/4 FPLP NON-SHIELDED RED	25.0	\$1.50	\$37.50 T

- SA-1948342 -

10/1/2024 William A Ellingham: Walked with contractor to move, add, and disconnect devices in 2 areas one in the public works bldg and the other in maint shed.

10/7/2024 William A Ellingham: Added new devices for new rooms built and moved existing devices per builder. Ran new wire for new devices. All installed and tested. Panel normal on completion. Need to return to complete fire house portion.

10/11/2024 William A Ellingham: Installed new wire for a smoke detector in the new kitchen area. Moved the wiring for the ansul system. Will need to return to install new smoke detector when ready.

Summit Fire & Security
2979 SE Gran Park Way
Stuart, FL 34997
Tel: (772) 288-0615
Fax:



Invoice

03/26/2025
IRS SHORES
BULLET PANELS
EVIDENCE ROOM
FIRE ALARM
RELOCATION
Paid w/ credit card
transaction #
638734916
\$329.50



1oz - #10 - Q41297 - 669 - 1027 - F1 P1034
INDIAN RIVER SHORES PUBLIC SAFETY
6001 HIGHWAY A1A
INDN RIV SHRS FL 32963-1014

Date: 02/27/2025
Invoice No: 3053926
WO#: 04464107



Service at: Indian River Shores Public Safety
6001 N Highway A1A
Indn riv shrs, FL 32963-1014

Terms: Net 30 Days
WO Completed: 02/25/2025

Customer ID: 500453

Reference WO#:

PO Number:

Description	Quantity	Unit Price	Amount
Alarm - Standard Hours - Tech	1.5	\$175.00	\$262.50
Truck/Fuel Charge	1.0	\$65.00	\$65.00

2/25/2025 William A Ellingham: Removed horn from ceiling so a bullet proof glass could be installed. Did not need to put back up due to location.

-Mark

PLEASE NOTE NEW BANK DETAILS

ACH Payments:

Beneficiary: Summit Fire & Security, LLC
Bank: Wells Fargo Bank
ABA Number: 121000248
Account Number: 4723925715

Please send inquiries / remittance to:
ar-sfs@summitfiresecurity.com

PLEASE NOTE NEW REMITTANCE ADDRESS

To Pay by Check or Credit Card
(866) 868-8198

Check Payments:

Summit Fire & Security, LLC
PO Box 855227
Minneapolis, MN 55485-5227

PAY ONLINE:

<https://summitfiresecurity.com>

Subtotal:	\$327.50
Sales Tax:	\$0.00
Total Invoice:	\$327.50
Collected Onsite:	
Balance Due:	\$327.50

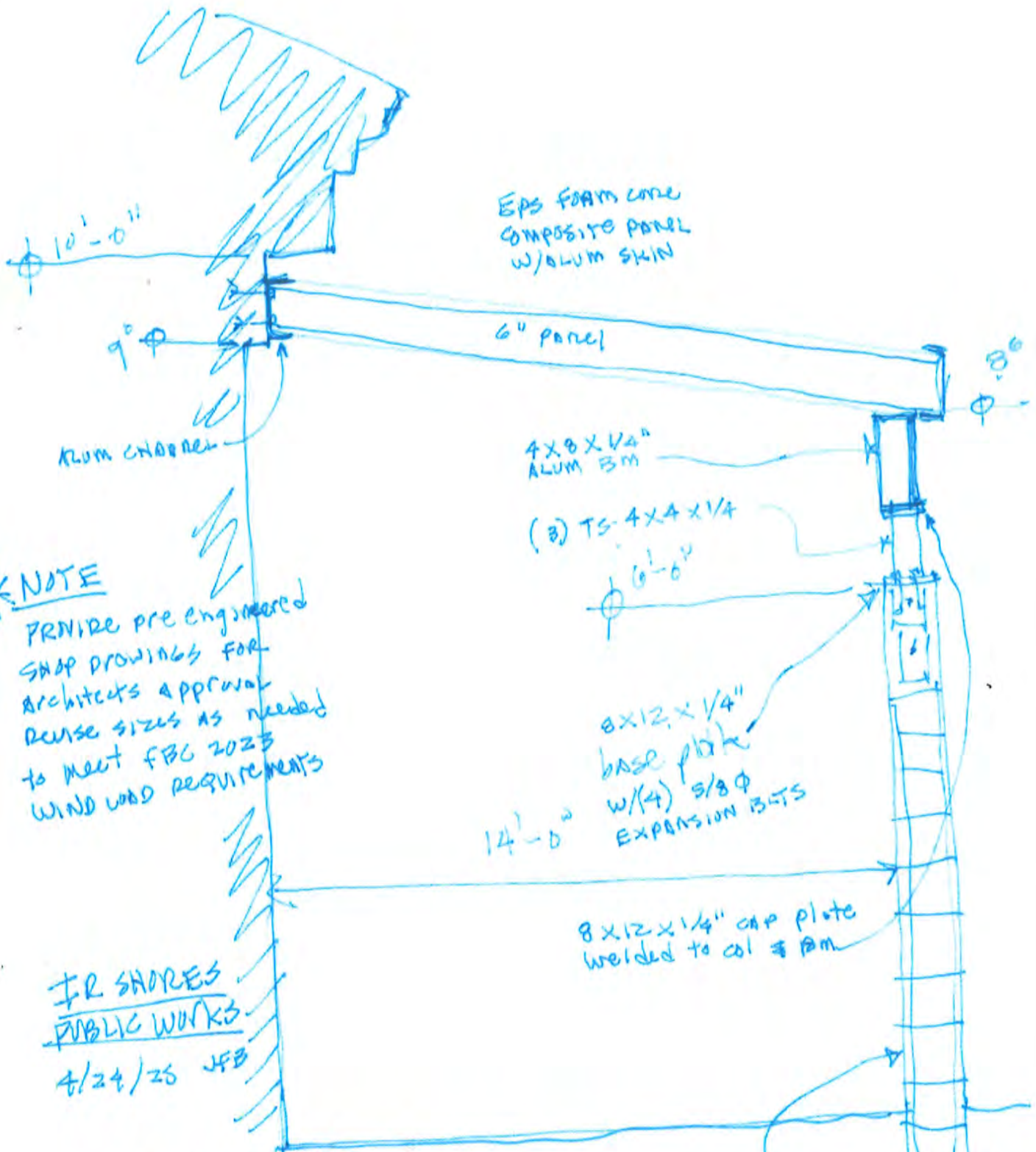
Cust: 500453

Inv: 3053926

Please reference the above noted
Customer ID and Invoice Number
on your remittance.

Did you know? Summit Fire & Security offers inspection, testing, maintenance, and installation for sprinklers, extinguishers, kitchen hoods, fire alarms, security systems, access control, monitoring, and nurse call systems. Your one solution for all fire protection and life safety needs. Contact your local branch today.

License(s): Fire Alarm: EC-13005133



***NOTE**

Provide pre engineered
shop drawings for
Architects approval
Peruse sizes as needed
to meet FBG 2023
wind load requirements

IR SHORES
PUBLIC WORKS

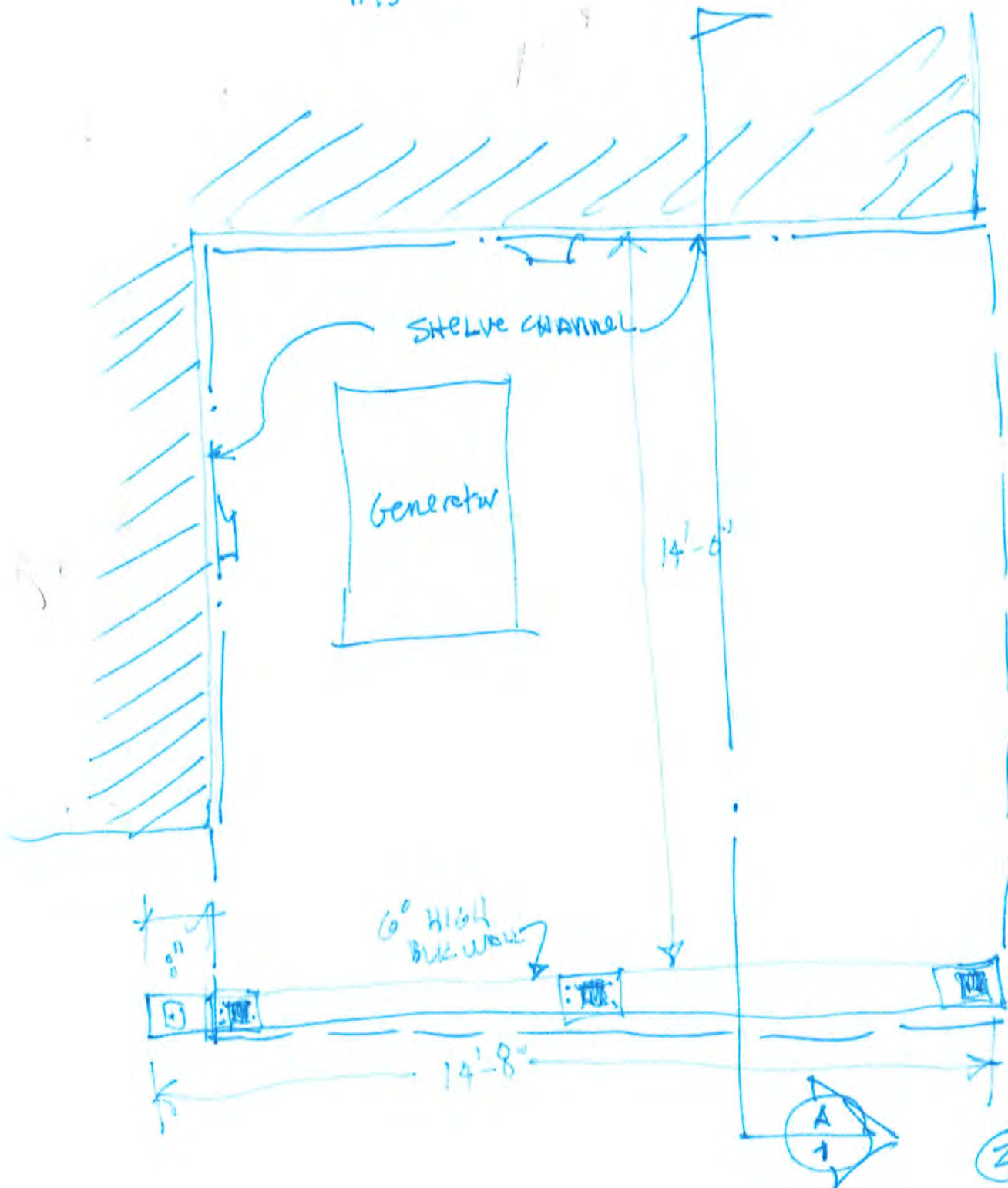
4/24/25 JFB

SECTION 6
Generator pad
nts

SEE RUCWALL
drawing foundation from
previously
issued

PG 1 of 2

IR SHOPS
CANDY PLAN
nts





Add-a-Room System

Add-a-Room custom-built room enclosures from Elite Aluminum Corporation are an energy efficient and structurally superior alternative to conventional stick-framed additions. An Elite Add-a-Room lets you expand your home for a fraction of the cost and time compared to conventional construction methods.

Juanita 954 949.3217

Your Add-a-Room is easily customized to meet your needs, and is readily adaptable for existing roofs, foundations, porches and decks and is available in a variety of colors and finishes. Elite's Add-a-Room can be ordered with a variety of options to make your addition truly unique. Our panels use a high-density polystyrene core designed to our specifications for superior strength and exceptional thermal insulation.

We laminate with a variety of facing options for fabrication. Our array of interior and exterior colors will coordinate

*954 358 0660
Lingoner express*



Enhance your home

and your lifestyle.

with and enhance any home. Most panels are manufactured to exact lengths, which further simplifies construction. Custom shapes for windows or building decor can easily be cut on the jobsite. The Add-a-Room is as energy

efficient as it is aesthetically pleasing. With the high insulation value of the custom panels and thermally broken extrusions, this system is designed to help reduce cooling and heating costs. The panels allow for the exterior finish, insulation and interior finish to be installed in one step, considerably reducing construction time, labor costs and disruption associated with conventional building techniques.

813 431 6652

Surprisingly affordable and easily installed, the Elite Add-a-Room is the answer for the home with everything . . . but space! Just think of the new dimension and pleasure your room addition will bring to your home. Talk with your contractor today so you can start enjoying your new room!



Elite Aluminum Corporation • 4650 Lyons Technology Parkway • Coconut Creek, FL 33073
954.949.3200 • (fax) 954.949.3201 • www.elitealuminum.com • info@elitealuminum.com



LANSING
BUILDING PRODUCTS

585 Distribution Dr Unit 1
Melbourne, FL 32904
PH: (321)254-1020 FAX: (813)549-3853

ORDER ACKNOWLEDGEMENT QUOTE ORDER

Customer #	Order #
202729	83900222-00
Order Date	Page #
05/30/25	1

*** C.O.D. ***

Bill DE LA HOZ BUILDERS
To: 258 DEL MONTE RD
SEBASTAIN, FL 32958

Ship DE LA HOZ BUILDERS
To: 258 DEL MONTE RD
SEBASTAIN, FL 32958

SPECIAL ORDERS:

Non-Refundable down payment required on ALL C.O.D. accounts, any remaining balance due before release of material. No returns accepted for special order items.

Instructions		Terms	
AR COD			
PO #	Taken By	Ship Via	Ship Date
Indian River Shores	jcbg	Drive Thru	

Line #	Product and Description	Quantity Ordered	Qty BO	Quantity Shipped	Qty U/M	Unit Price	Amount (Net)
1	6944077 ELITE 6IN U/LOK PAN SQFT .024 ***** 7 @ 2ftx13ft *****	182		182	SQFT	10.47	1905.54
2	6920068 BAP 2X7X28FT SELF MATING BEAM WHITE	2		2	EACH	109.76	219.52
4	6928029 BAP 4X4 (.125) POST 24FT WHITE	1		1	EACH	250.00	250.00
5	6930040 BAP 2X3X.125 ANGLE 20FT WHITE	1		1	EACH	70.00	70.00
6	6946157 ELITE 6IN RECEIVING CHAN THERMAL WHITE 24FT	2		2	EACH	266.09	532.18
7	6946154 ELITE 6IN E-GUTTER 24FT WHITE	1		1	EACH	469.86	469.86
8	6980224 C&S 14 X 8 TEK #5 POINT COATED SILVER	42		42	EACH	1.30	54.60
9	6946011 C&S NEOPRENE WASHER 1/4 X 1-1/2	42		42	EACH	0.25	10.50
10	6990125 FFD 10X3/4 DRIL TEC SS SDS 1/4HD WHITE 100/BAG	4		4	EACH	11.90	47.60
11	7702166 NPC SOLAR SEAL # 900 # 53 WHITE	7		7	TBS	8.85	61.95
12	7050260 MFM 4X50FT POWER BOND PEEL & SEAL WHITE	2		2	EACH	41.61	83.22

11 Lines Total	Qty Shipped Total	286	Total	3704.97
			Taxes	259.35
			Invoice Total	3964.32

RETURN POLICY: Material must be returned within 30 days with proof of purchase, is subject to minimum restock charge of 15% and ALL return pick-ups subject to a pick-up charge. No returns accepted for special order or discontinued material. For complete terms and conditions go to: www.lansingbp.com/terms/.



**EDLUND • DRITENBAS • BINKLEY
ARCHITECTS AND ASSOCIATES
FIELD REPORT**

OWNER	■
ARCHITECT	□
CONSULTANT	□
CONTRACTOR	■

PROJECT: IR Shores Public Safety Dept Remodel

FIELD REPORT NO: 17

CONTRACT: De La Hoz Construction

ARCHITECT'S PROJECT NO: 040122VB

DATE: 6/2/2025

WORK IN PROGRESS: See Below

PRESENT AT SITE: Jose De La Hoz-DC, Hilda De La Hoz-DC, Demo Crew, Christian De La Hoz-DC

OBSERVATIONS:

GARAGE:

- * Owner requested adding a roof over generator and a wall, EDB has reviewed alternate manufacturer proposed and is acceptable. GC provided a Change Order for Owner review.
- Interior and exterior painting is completed.
- * Awaiting alarm installer to complete alarm install at door frames, then door hardware can be installed.
- Price provided to add light switch by north swing door to control garage lights, see Change Order.
- * Schedule punch list inspection for garage when ready with EDB.

FIRE/ADMIN AREAS:

- Hood ansul system to be installed today, then smoke tested before drywall ceiling is installed.
- * Hole in floor slab is formed, install steel dowels, complete wire penetration/fire caulk, awaiting alarm wiring to be installed through floor.
- * Add 5/8" type X gyp bd. on inside of 2nd floor electrical room.
- * Bullet proof wall panels project in lobby is underway, demo is in progress.
- * Crown mold installed in hallway and Ready Room.
- Doors have been installed, along with some hardware.
- * Awaiting completion of door wiring.
- * Drywall is hung and finished at steel stud framing in hallway for 2 new doors is completed, awaiting card reader rough in.
- * Price for additional electrical work for hood has been provided, see Change Order.
- * Check on lead times for stainless steel tables, submittal was provided today.
- * Price to move A/C compressor to roof deck has been provided, see Change Order.

GENERAL:

- 220-volt power in new MEP storage room for an extractor is installed. Plumbing work completed for extractor. Extractor to be delivered next week.
- * Next scheduled meeting will be on Thursday June 19th at 10:00am.

TEMS TO VERIFY:

- * See Above

INFORMATION OR ACTION REQUIRED:

- * Updated project schedule and final change order for additional work was provided, see attached schedule and Change Order.

ATTACHMENTS: 5 Photos, Time Schedule, Change Order.

REPORT BY: John Binkley **TRANSMITTAL VIA:** EMAIL

PAGE 1 OF 1

Complete Restaurant Equipment & Supplies

Custom Food Service Solutions Since 1981



Estimate

05/30/2025

To:
De La Hoz Builders Inc.
Jose De La Hoz
258 Del Monte Road
Sebastian, Florida 32958
jose@delahozbuilders.com

Project:
De La Hoz Builders Inc. - IRS Public
Safety Dept.
6001 A1A
Indian River Shores, FL 32963

From:
Complete Restaurant Equipment
Caleb Rogers
3929 Us Hwy 1
Vero Beach, FL 32960
772-569-5097
772-569-5097 (Contact)
(772)569-5386 (Fax)
cr@completerestaurant.com

Project Code: CR23638

Item	Qty	Description	Sell	Sell Total
1	4 ea	SHELVING, WALL MOUNTED Advance Tabco Shelf, wall-mounted, 72"W x 12"D, 1-5/8" bullnose front edge, 1-1/2"H rear up-turn, 16/304 satin finish stainless steel, NSF Dimensions 10.5(h) x 72(w) x 12(d)	\$330.05	\$1,320.20
ITEM TOTAL:				\$1,320.20
2	2 ea	SHELVING, WALL MOUNTED Advance Tabco Shelf, wall-mounted, 36"W x 12"D, 1-5/8" bullnose front edge, 1-1/2"H rear up-turn, 16/304 satin finish stainless steel, NSF Dimensions 10.5(h) x 36(w) x 12(d)	\$247.25	\$494.50
ITEM TOTAL:				\$494.50
3		SPARE NO.		
4	4 ea	SHELVING, WALL MOUNTED Advance Tabco Shelf, wall-mounted, 84"W x 12"D, 1-5/8" bullnose front edge, 1-1/2"H rear up-turn, 16/304 satin finish stainless steel, NSF (units 84" & longer have (3) support brackets) Dimensions 10.5(h) x 84(w) x 12(d)	\$382.20	\$1,528.80
4 ea		Modification to reduce length and/or width of shelf, next largest size then add "TA-60" to model number		
ITEM TOTAL:				\$1,528.80
5	1 ea	WORK TABLE, STAINLESS STEEL TOP	\$952.57	\$952.57



**EDMUND • DRITENBAS • BINKLEY
ARCHITECTS & ASSOCIATES P.A.**

☒ NO EXCEPTIONS TAKEN
☒ NOTE COMMENTS AND MAKE CORRECTIONS AS NOTED
☐ REVISE AND RESUBMIT
☐ REJECTED
CHECKING IS FOR GENERAL COMPLIANCE WITH DESIGN ONLY.

BY JFB DATE 6/2/25

**field measure all
rough openings to verify
proper fit*

Complete Restaurant Equipment

05/30/2025

Item	Qty	Description	Sell	Sell Total
		Advance Tabco Work Table, 36"W x 24"D, 16 gauge 304 stainless steel top with 1-1/2"H rear up-turn, adjustable 18 gauge stainless steel undershelf, stainless steel legs & adjustable bullet feet, NSF Dimensions 37(h) x 36(w) x 24(d)		
	1 ea	Side Splash, 1-1/2" high (each): LEFT SIDE	\$63.54	\$63.54
		ITEM TOTAL:		\$1,016.11
6	1 ea	WORK TABLE, STAINLESS STEEL TOP Advance Tabco Work Table, 30"W x 24"D, 16 gauge 304 stainless steel top with 1-1/2"H rear up-turn, adjustable 18 gauge stainless steel undershelf, stainless steel legs & adjustable bullet feet, NSF Dimensions 37(h) x 30(w) x 24(d)	\$904.19	\$904.19
	1 ea	Modification to reduce length and/or width of table, start with next largest size then add "TA-61" to model number: 28" W		
		ITEM TOTAL:		\$904.19
7	1 ea	WORK TABLE, STAINLESS STEEL TOP Advance Tabco Work Table, 72"W x 24"D, 16 gauge 304 stainless steel top with 1-1/2"H rear up-turn, adjustable 18 gauge stainless steel undershelf, stainless steel legs & adjustable bullet feet, NSF Dimensions 37(h) x 72(w) x 24(d)	\$1,144.16	\$1,144.16
	1 ea	Side Splash, 1-1/2" high (each): LEFT SIDE	\$63.54	\$63.54
		ITEM TOTAL:		\$1,207.70
8	1 ea	WORK TABLE, STAINLESS STEEL TOP Advance Tabco Work Table, 72"W x 24"D, 16 gauge 304 stainless steel top with 1-1/2"H rear up-turn, adjustable 18 gauge stainless steel undershelf, stainless steel legs & adjustable bullet feet, NSF Dimensions 37(h) x 72(w) x 24(d)	\$1,144.16	\$1,144.16
	1 ea	Side Splash, 1-1/2" high (each): RIGHT SIDE	\$63.54	\$63.54
		ITEM TOTAL:		\$1,207.70
9	1 ea	WORK TABLE, STAINLESS STEEL TOP Advance Tabco Work Table, 72"W x 36"D, 16 gauge 304 stainless steel top, 18 gauge stainless steel adjustable undershelf, stainless steel legs & adjustable bullet feet, NSF Dimensions 35.5(h) x 72(w) x 36(d)	\$1,388.05	\$1,388.05
		ITEM TOTAL:		\$1,388.05
10	1 ea	WORK TABLE, STAINLESS STEEL TOP	\$653.20	\$653.20

Complete Restaurant Equipment

05/30/2025

Item	Qty	Description	Sell	Sell Total
		Advance Tabco Special Value Work Table, 48"W X 24"D, 16 gauge 304 stainless steel top with 1-1/2"H rear up-turn, 18 gauge adjustable stainless steel undershelf, stainless steel legs & adjustable bullet feet, NSF Dimensions 37(h) x 48(w) x 24(d)		
			ITEM TOTAL:	\$653.20
11	1 ea	TWO (2) COMPARTMENT SINK Advance Tabco Fabricated Sink, 2-compartment, 24" right & left drainboards, bowl size 18" x 18" x 14" deep, 16 gauge 304 stainless steel, tile edge splash, rolled edge, 8" OC faucet holes, stainless steel legs with adjustable side cross-bracing, 1" adjustable stainless steel bullet feet, overall 24" F/B x 84" L/R, NSF Dimensions 43(h) x 84(w) x 24(d)	\$1,648.55	\$1,648.55
	2 ea	Drain, twist operated, 2" NPT & 1-1/2" IPS outlet connections	\$107.53	\$215.06
	2 ea	Support Bracket, for lever waste drain handle, (1) support required for each lever drain	\$48.88	\$97.76
	1 ea	Prepare sink for undercounter dishwasher. (24" drainboard or larger) (per sink) (RIGHT DRAINBOARD)	\$93.35	\$93.35
	1 ft	Extend drainboard length, (per linear foot. Drainboards exceeding 36" in length with not have a crease or pitch) (RIGHT DRAINBOARD)	\$262.46	\$262.46
	1 ea	Requires 24" or longer drainboard, specify which side (RIGHT DRAINBOARD)		
	1 ea	Modification to reduce length, start with next largest size then add "K-508" to model number for sinks & dish tables - Reduce Left Drainboard to 18"		
	1 ea	Krowne Krowne Royal Series, pre-rinse Assembly, with add-on faucet, wall mount, 8" centers, spring action flexible gooseneck, 38"H stainless steel hose with 15" overhang & 1.2 GPM spray head, built in check valves, 2.0 GPM add-on faucet with 12" swing spout, quarter-turn ceramic cartridge valves, includes wall bracket & mounting kit, chrome plated brass base, low lead compliant, includes internal check valves to prevent backflow & cross contamination, NSF (interchangeable with most brands) (ships pre-assembled)	\$412.00	\$412.00
	1 ea	Krowne 3 year warranty, standard NOTE: DISHWASHER SUPPLIED BY OTHERS		
			ITEM TOTAL:	\$2,729.18
12	1 ea	DELIVERY Complete Restaurant Equipment ****OPTIONAL**** Deliver, Uncrate, Set in Place & Haul Away Existing. Our delivery does not include ANY gas hook-ups, plumbing or	\$1,785.00	\$1,785.00

Complete Restaurant Equipment

05/30/2025

Item	Qty	Description	Sell	Sell Total
		electrical.		
ITEM TOTAL:				\$1,785.00

13

1 ea FREIGHT



Complete Restaurant Equipment

Freight is not included in pricing. Freight will be added at time of purchase.

Merchandise	\$14,234.63
Tax 7%	\$996.42
Total	\$15,231.05

At this time, we are experiencing supply chain disruptions, very high inflation levels, surcharges on freight and extreme lead times from every manufacturer. We will not be able to hold pricing on any items we have estimated, signed or not signed estimates.

Our sales team will keep you informed of any changes in your estimate.

**The above estimate may not include shipping & handling. Shipping & Handling will be billed at time of delivery unless noted above.

** Manufacturer warranties although possibly included in field estimate DO NOT APPLY for residential applications.

**Payment Terms to be determined

**Equipment stored for longer than 30 days is subject to storage fees at \$500.00 per month.

**All returns are subject to a restocking fee.

**In accordance with 30 days terms, a charge of 1½% per month will be charged on all past due balances unless otherwise specified.

**Buyer grants the seller the right to remove said goods in the event of non-payment.

**Buyer agrees to pay all attorney fees, costs of removal and/or repairs in the event of non-payment.

**ALL PLUMBING, ELECTRICAL, MECHANICAL, INTER-CONNECTIONS, HOOK-UPS AND WORK OUTSIDE OUR TRADE WILL BE PROVIDED BY OTHERS UNLESS OTHERWISE SPECIFIED HEREIN.

**All drop shipments are to be paid in full at time of purchase.

**Estimate subject to price change without notice due to factors such as, manufacture price increase, increase in fuel cost, or any and all other price increase related occurrences.

** Manufactures Warranty Applies to all Items purchased. Warranties not by Complete Restaurant Equipment unless noted.

**Note: Representative image shown, actual product may vary.

**The buyer, referenced on the top of this signed estimate, assumes title and control of the goods the moment the goods are delivered to the buyer's location or jobsite.

A signature on the customer acceptance line constitutes placement of the order and agreement of the above said terms and conditions.

Acceptance: _____ Date: _____

Printed Name: Jose De La Hoz













AGENDA ITEM

TO: Town Council

FROM: James Harpring, Town Manager

DATE: May 22, 2025

SUBJECT: Ordinance No. 579 - Milestone Inspections – Second Reading

BACKGROUND:

Florida Statute 553.899 was amended in the most recent legislative session to include a requirement that the Town adopt an ordinance requiring a condominium or cooperative association or any owner subject to the provision of the above-referenced statute to have repairs required pursuant to a milestone inspection commence within 365 days after receiving the report.

RECOMMENDATION:

Approve Ordinance No. 579 on Second Reading

ATTACHMENTS:

1. Ordinance No. 579
2. Business Impact Estimate (BIE) for Ordinance No. 579

ORDINANCE NO. 579

AN ORDINANCE OF THE TOWN OF INDIAN RIVER SHORES, FLORIDA , AMENDING THE TOWN OF INDIAN RIVER SHORES CODE OF ORDINANCES BY AMENDING CHAPTER 150, BUILDING REGULATIONS, BY ADDING SECTION 150.077 “MILESTONE INSPECTIONS” TO PROVIDE FOR ACTIVITY RELATING TO MANDATORY STRUCTURAL INSPECTIONS FOR CONDOMINIUM AND COOPERATIVE BUILDINGS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION; PROVIDING FOR CONFLICTS; PROVIDING FOR SCRIVENOR’S ERRORS; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, in Section 553.899, the Florida Legislature has determined that maintaining the structural integrity of a building throughout the life of the building is of paramount importance to ensure buildings are structurally sound and does not pose a threat to public health, safety or welfare; and,

WHEREAS, Section 553.899 requires mandatory structural inspections for condominium and cooperative buildings; and,

WHEREAS, Section 553.899 (11) has been amended to mandate a municipal governing body adopt an ordinance requiring a condominium or cooperative association and any other owner subject to the provisions of that section to have repairs required pursuant to a milestone inspection commenced within 365 days after receiving the report.

NOW, THEREFORE BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF INDIAN RIVER SHORES, FLORIDA, THAT:

Section 1. Any condominium or cooperative association and any other owner that is subject to the provisions of Section 553.899, Florida Statutes is required to apply for applicable Town of Indian River Shores building permit(s) for substantial structural deterioration within 180 days after the Town of Indian River Shores Building Official receives a phase two inspection report.

Section 2. Any condominium or cooperative association and any other owner that is subject to the provisions of Section 553.899, Florida Statutes is required to commence those repairs for substantial structural deterioration within 365 days after the Town of Indian River Shores Building Official receives a phase two inspection report.

Section 3. If the owner of the building fails to submit proof to the Town of Indian River Shores Building Official that repairs for substantial structural deterioration identified in a phase two inspection report have been scheduled or have commenced within the timeframe required herein, the Building Official shall review the phase one and phase two reports to determine if the building is unsafe for human occupancy.

Section 4. The Building Official is authorized to seek the assistance of qualified and licensed engineers or other experts to assist in the determination of whether the building is unsafe for human occupancy.

Section 5. Ordinances or parts of Ordinances in conflict herewith or inconsistent with the provisions of this Ordinance are hereby repealed to the extent of such conflict.

Section 6. In the event that any portion of this Ordinance is determined to be invalid, illegal, or unconstitutional by a court of competent jurisdiction, such a decision shall in no manner affect the remaining portions of sections of this Ordinance which shall remain in full force and effect.

Section 7. This Ordinance shall become effective July 1, 2025 and subject to the Governor signing House Bill 913 into law.

1st Reading: May 22, 2025

Published: June 8, 2025

PASSED AND ADOPTED on second reading by the Town Council of the Town of Indian River Shores, Florida, this 26th day of June, 2025.

Brian T. Foley, Mayor

ATTEST:

Janice C. Rutan, Town Clerk



TOWN OF INDIAN RIVER SHORES
6001 Highway A1A
Indian River Shores, FL 32963

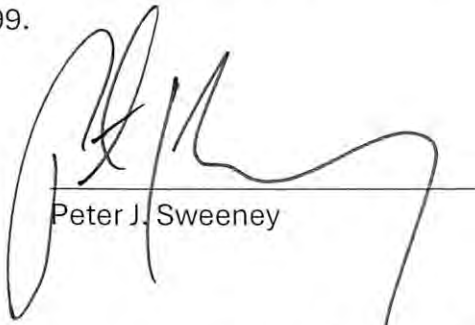
Business Impact Estimate

TOPIC: Ordinance No. 579 – Milestone Inspections

PURPOSE: Florida Statute 553.899 was amended in the most recent legislative session to include a requirement that the Town adopt an ordinance requiring a condominium or cooperative association or any owner subject to the provision of the above-referenced statute to have repairs required pursuant to a milestone inspection commence within 365 days after receiving the report.

TOWN ORDINANCE: Ordinance No. 579

Pursuant to Section 166.041(4)(c)(1), a Business Impact Estimate for Ordinance No. 579 is not required because the proposed ordinance is enacted to satisfy the requirements of Florida Statute 553.899.



Peter J. Sweeney

Date: May 21, 2025



AGENDA ITEM

TO: Town Council

FROM: James Harpring, Town Manager

DATE: June 11, 2025

SUBJECT: Approval of 2025/2026 Employee Health, Dental & Life Insurance

BACKGROUND:

Town staff have been working with Brown & Brown, the Town's Health Insurance Consultant, to secure a renewal bid for health, dental and life insurance. Brown & Brown secured a quote from Florida Blue, the Town's current health insurance provider. As detailed below, there are no recommended changes to the Health Reimbursement Account (HRA). There are no recommended changes to the Group Dental plan as there is no increase. There is a recommended change in Group Life and Accidental Death and Dismemberment (AD&D). The proposal contemplates no change in benefits and no increase in costs for employee health insurance, contingent on moving Group Life and AD&D to Florida Blue from our current provider. The change in Group Life and AD&D to Florida Blue will result in a 15.1% reduction in this cost.

STAFF RECOMMENDATIONS:

1. Health Reimbursement Account

- a. Staff recommend continuation of the HRA structure administered by Benefits Workshop.
- b. Annual Limits
 - o \$1,500 for single coverage
 - o \$3,000 for family coverage,

2. Group Dental

Staff recommend continuing group dental through Guardian Dental with no rate increase or benefit change.

3. Group Life, and Accidental Death and Dismemberment (AD&D)

Staff recommend moving Group Life and AD&D coverage to Florida Blue. This will result in a -15.1% rate change from the current rate.

FUNDING:

See the attached Proposal of Employee Benefits, Coverage and Service

*Based on June 2025 Enrollment

RECOMMENDATION:

Approve the proposed Employee Health Insurance Plan, Health Reimbursement Account, and Group Dental Coverage along with the change in Group Life and AD&D coverage as outlined above. Authorize the Town Manager to execute all necessary documents.

ATTACHMENTS:

1. Brown & Brown Proposal of Employee Benefits, Coverage and Service

PUBLIC SECTOR

Proposal of Employee Benefits Coverage and Service

Proposal Date: 06/11/2025

Effective Date: 8/1/2025

TOWN OF INDIAN RIVER SHORES



Risk Management Associates

Brown & Brown is one of the largest and most respected independent insurance intermediaries in the nation, with over 80 years of continuous service. The Company is ranked as the sixth largest such organization in the United States by Business Insurance magazine.

Risk Management Associates, Inc., a wholly owned subsidiary of Brown & Brown, Inc., has established itself as one of the premier insurance services organizations for public entities in the United States. Our in-depth understanding of the unique risk exposures and operating environment of public entities allows us to tailor insurance products and services to effectively meet their needs. As the only independent insurance agency solely dedicated to the public entity market, we are uniquely qualified to meet and exceed the expectations of our clients. Our 20 years of insuring local governments has afforded us significant experience and insight into the unique challenges and constraints that our clients face.

As a Brown & Brown company, Risk Management Associates has access to hundreds of insurance markets nationwide. The buying power and premium leverage within the organization is surpassed by few agencies.

Risk Management Associates focuses on developing innovative approaches towards managing your risk. Cost effective insurance products, professional service, and commitment to client's needs are our primary goals. Proof of account satisfaction is reflected by a 97% business retention rate.

Employee Benefits is just one area of expertise we can provide. Our benefit programs include

Medical, Dental, Vision, Cobra, Life, Disability and Section 125 pre-tax reimbursement accounts just to name a few. We are able to provide fully insured programs for employers of all sizes and self funded programs to meet the special needs of employers interested in that type of arrangement. In addition to providing the insurance programs, we assist in the design, cost-containment, management and development of your employee benefit package.

All Employee Benefit clients are assigned an "In House" Employee Benefits Specialist to assist with Billing, Claims, Eligibility, Enrollment, or any other issues or questions that arise.

For our clients that opt for self insured programs, we not only provide the mentioned above, but also supply detailed reports to help you monitor your program closely. We also place the reinsurance, help design a plan to meet your needs and work closely with you and the Third Party administrator during the implementation as well as throughout the year to ensure the plan operates smoothly.

As for property and casualty, Risk Management Associates is a recognized leader in the area of professional liability, governmental and municipal insurance programs, pollutions liability and many other specialized areas of risk. All property and casualty clients are assigned an "In-House" Public Risk Specialist.

Commitment to Our Clients

The Employee Benefits Division at Pubic Risk Insurance Advisors is focused on providing you with the best products at the most competitive rates possible. We ensure a very high level of customer service by remaining involved with you after the plan's effective date.

In addition to the Risk Management Associates Employee Benefits Advisor, all clients are assigned a team of dedicated service and marketing professionals committed to fast, efficient and friendly service during plan renewal and every other day of the year.

- We provide assistance with carriers to resolve any issues concerning policy administration, claims and billing.
- We provide expertise in designing, analyzing, and maintaining an employee benefits program that will help you attract and retain quality employees.
- We provide timely guidance on local and national trends in employee benefits and in the carrier marketplace.

As part of the 6th largest insurance broker in the country (as determined by Business Insurance magazine) we have the resources to partner with clients of all sizes and industries to maximize benefits and contain costs. The Employee Benefits Division in Daytona Beach, FL is fully automated and highly efficient in marketing plan renewals and new business. We have access to all local and national carriers, third party administrators, and other specialists in the employee benefits industry including:

Medical · Dental · Vision · Life · Disability Plans · Cafeteria Plans · 401(k) Plans · Self-funded and Partially Self-funded arrangements · Employee Assistance Programs · Voluntary (employee-paid) Long-Term Disability, Short-Term Disability, Dental and Accident & Sickness plans.

Phone

(386) 252-6176
(386) 845-9229 - Fax

Address

Brown & Brown
300 North Beach Street
Daytona Beach, FL 32114

Website

Bbrown.com
NYSE Listed: BRO

Retail Compensation Disclosure

Brown & Brown entities ("we") receive commissions and fees from insurance carriers and other vendors as part of our compensation for placing and servicing your policies and products. Commissions are generally a percentage of the total premium and may be based on a schedule. In some cases, we may also receive direct compensation from the plan or the plan sponsor (service and/or consulting fees).

In addition to commissions and fees paid to Brown & Brown by insurance or reinsurance carriers or third-party vendors as mentioned above, Brown & Brown entities may also receive supplemental and/or bonus compensation from the carrier or vendor based on new sales volume or retention, for example. Such supplemental and/or bonus compensation may consist of guaranteed override income based on our agency's business production and retention with the carrier or vendor, general agency fees, and/or sales or retention bonuses and is partially derived from your premium dollars, after being combined (or "pooled") with the premium dollars of other insureds that have purchased similar types of coverage. Brown & Brown may not know in advance if such a supplemental and/or bonus payment will be made by a particular carrier or vendor, or the amount of any such payments until the underwriting year is closed.

Brown & Brown entities may also receive invitations to programs sponsored and paid for by insurance carriers or other vendors to inform brokers regarding their products and services, including possible participation in company-sponsored events such as trips, seminars, and advisory council meetings, based upon the total volume of business placed with the carrier you select. We may also receive non-monetary compensation (including but not limited to the value of travel, meals and entertainment expenses associated with such meetings, gifts, tickets for sporting and entertainment events and awards). Such compensation allocated to your policy is not normally expected to equal or exceed a sum of \$250.00 in aggregate, when all non-monetary compensation items received are combined.

Brown & Brown entities may, on occasion, receive loans or credit from insurance companies. Additionally, in the ordinary course of our business, we may collect and remit premiums on behalf of the carrier or vendor and may earn and retain interest on premiums or administrative fees you pay from the date we receive them until the date remitted to the carrier or vendor.

If an intermediary is utilized in the placement of coverage, the intermediary may or may not be owned in whole or part by Brown & Brown, Inc. or its subsidiaries. Brown & Brown entities operate independently and are not required to utilize other companies owned by Brown & Brown, Inc., but routinely do so. In addition to providing access to the carrier or other vendor, the Wholesale Insurance Broker/Managing General Agent may provide additional services including, but not limited to: underwriting, quoting, plan implementation assistance, claims advocacy and eligibility administration services. . Compensation paid for those services is either derived from your premium payment, which may on average be up to 15% of the premium you pay for coverage and may include additional fees charged by the intermediary or is paid to the Wholesaler/Managing General Agent via override.

Questions and Information Requests. Should you have any questions, or require additional information, please contact this office at (386) 252-6176 or, if you prefer, submit your question or request online at <http://www.bbinsurance.com/customerinquiry/>

Disclaimers & Disclosures

- The analysis of the following plans is a summary. Please refer to the policy certificate for a full list of coverage and exclusions.
 - The rates and benefits in this proposal are based upon underwriting factors which include, but are not limited to, the census provided, the effective date shown, the status of employees/dependents (i.e. actively at work, COBRA, FMLA), final enrollment, etc. If any of the aforementioned changes prior to the proposed effective date, the final provisions, including rates, for these plans may vary or result in the proposed plan to be withdrawn.
 - If you select to change carriers, any existing plans with other carriers should not be cancelled until advised by Brown & Brown.
 - This proposal may not be a complete listing of all available benefit options. Different benefit levels may be available.
 - This presentation is the proprietary work product of Brown & Brown and is not authorized for further use or distribution
 - All insurance carriers have their own operating procedures. A change in carrier could affect certain benefits and coverage.
- Brown & Brown representatives are available to explain any items presented. It is assumed that the recipients of this proposal will seek an explanation of any items that may be in question.
- Brown & Brown representatives may from time to time provide guidance regarding certain requirements affecting health plans, including the requirements of federal and state health care reform legislation. Such guidance is based on good-faith interpretation of laws and regulations currently in effect, and is not intended to be a substitute for legal advice. Employers should contact their own legal counsel for advice regarding legal requirements.
 - The network provider/facility lists obtained via paper directories or carrier websites may contain providers and facilities that are no longer participating in the insurance carriers' networks. We cannot be responsible for any changes to the provider/facility listings that are not reflected. To ensure that a specific provider or facility is still participating in the provider's preferred network, we recommend contacting the provider/facility directly.
 - Failure to adhere to provisions of the Affordable Care Act (such as pay-or-play, employer reporting requirements, benefit mandates, etc.) may result in significant fees and penalties to the employer. For a more comprehensive explanation of what fees and penalties may apply to you, you may contact your Brown & Brown representative at any time.
 - You are required to comply with Health Care Reform's Summary of Benefits & Coverage (SBC) distribution guidelines, which include requirements for SBC distribution at the plan renewal date. If an employee must enroll to continue coverage, the SBC must be provided when open enrollment materials are distributed. If enrollment materials are not distributed, employees must receive an SBC by the first day they are eligible to enroll. For insured plans, if coverage continues automatically for the next year, the SBC must be provided at least 30 days before the beginning of the new plan year. If the policy is not issued by that date, the SBC must be provided within seven business days once the information is available. Please refer to the Department of Health & Human Services' (HHS) official guidance for complete details regarding renewal and other SBC distribution guidelines.

NOTICE OF CARRIER FINANCIAL STATUS

Please be advised that Brown & Brown does monitor carriers rated less than A- or non-rated on an ongoing basis. However, because Brown & Brown cannot certify the financial soundness or stability of any insurance company or alternative risk transfer entity, or otherwise predict whether the financial condition of a company might improve or deteriorate, we encourage you to review the financial information for each carrier at AM Best's website (www.ambest.com), a state department of insurance website, the applicable carrier website and/or with your accountant, legal counsel and other advisors.

If you need assistance identifying the applicable issuing carriers for your current coverage, renewal coverage, or the coverage options being presented to you, please feel free to contact us at (386) 252-6176 for assistance. Alternative quotes with an A- or better rated carrier may also be available upon your request.

*AM Best General Rating Guide

Financial Strength Rating	
<u>A++</u> , <u>A+</u>	Superior
<u>A</u> , <u>A-</u>	Excellent
<u>B++</u> , <u>B+</u>	Good
<u>B</u> , <u>B-</u>	Fair
<u>C++</u> , <u>C+</u>	Marginal
<u>C</u> , <u>C-</u>	Weak
<u>D</u>	Poor
<u>E</u>	Under Regulatory Supervision
<u>F</u>	In Liquidation
<u>S</u>	Suspended

Financial Size Category (in Thousands)			
Class I	Up to	\$1,000	
Class II	\$1,000	to	\$2,000
Class III	\$2,000	to	\$5,000
Class IV	\$5,000	to	\$10,000
Class V	\$10,000	to	\$25,000
Class VI	\$25,000	to	\$50,000
Class VII	\$50,000	to	\$100,000
Class VIII	\$100,000	to	\$250,000
Class IX	\$250,000	to	\$500,000
Class X	\$500,000	to	\$750,000
Class XI	\$750,000	to	\$1,000,000
Class XII	\$1,000,000	to	\$1,250,000
Class XIII	\$1,250,000	to	\$1,500,000
Class XIV	\$1,500,000	to	\$2,000,000
Class XV	\$2,000,000	or	Greater

Marketing Summary

Medical

Florida Blue	Current Renewal
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Dental

Guardian	Current Renewal
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Basic Life / AD&D

Standard	Current
US Able (Florida Blue)	Proposal

HRA

Benefits Workshop	Current
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Executive Summary of Medical & Prescription Drug Coverage
Town of Indian River Shores
August 1, 2025 - July 31, 2026

		Current Renewal			
Vendor		Florida Blue			
Plan Name		BlueOptions Predictable Cost 05786			
Plan Details		Network			
		Single		Family	
Plan Deductible		\$1,000		\$3,000	
Embedded Deductible:			Yes		
Calendar or Policy Year:			Policy		
Coinsurance:			0%		
Maximum Out-of-Pocket: (Includes Deductible, Copay, Rx)		\$4,000		\$8,000	
Physician Services			Yes Yes Yes		
Office Visit:			\$25		
Specialist:			\$45		
Chiropractic:			\$45		
Virtual Visit:			\$0 Primary \$45 Specialist		
Hospital / Emergency Services					
Inpatient Hospital Per Admission:		Current: Option 1: \$500 per day - \$1,500 max Option 2: \$600 per day - \$1,800 max			
		Renewal: \$500 per day - \$1,500 max			
Emergency Room:			\$250		
Urgent Care:			\$50		
Outpatient Surgical Facility:			\$500		
Ambulatory Surgery Center:			\$150		
Diagnostic Services					
Lab & X-Ray Outpatient:		Independent Clinical Lab (Blood Work): \$0			
		Independent Diagnostic Testing Center (X-Ray): \$50			
Advanced Imaging Services (MRI, MRA, PET, CT):		Physician Office: \$250 Independent Diagnostic Testing Center: \$350			
Prescription Drug					
Deductible:		N/A			
Prescription Tier		\$10 \$50 \$80 Specialty subject to cost share based on applicable drug tier			
Mail Order Prescription (90 Day Supply):		2.5x's Copay (specialty excluded)			
Non-Network Plan Details			Non-Network		
Plan Deductible		\$2,000		\$6,000	
Coinsurance:			50%		
Maximum Out-of-Pocket:		\$8,000		\$16,000	
Per Occurrence Deductible (In Network/Out of Network):			N/A		
Plan Rates Current Enrollment		Current	Renewal	Revised Renewal	Contingent Renewal
Employee:	15	\$999.54	\$1,122.90	\$1,070.43	\$999.54
Employee + Spouse:	4	\$2,278.96	\$2,560.22	\$2,440.58	\$2,278.96
Employee + Child(ren):	5	\$1,999.09	\$2,245.81	\$2,140.87	\$1,999.09
Family:	15	\$3,198.54	\$3,593.30	\$3,425.38	\$3,198.54
Estimated Monthly Premiums:	39	\$82,082	\$92,213	\$87,904	\$82,082
Estimated Annual Premiums:		\$984,990	\$1,106,555	\$1,054,846	\$984,990
Rate Change from Current (%):			12.3%	7.1%	0.0%
Rate Change from Current (\$):			\$121,565	\$69,856	\$0
Notes:		Contingent upon selecting GTL/AD&D			

Rates subject to final enrollment and underwriting

Executive Summary of Dental Coverage

Town of Indian River Shores

August 1, 2025 - July 31, 2026

		Current Renewal	
Vendor		Guardian	
Network:		DentalGuard Preferred	
		Network	
Plan Details		Single	Family
Coinsurance Percentage (Preventive Basic Major Ortho):		100% 90% 60% 50%	
Deductible (Family Maximum):		\$50	\$150
Deductible Waived for Preventive:		Yes	
Calendar Year Maximum:		\$1,500	
Orthodontic Lifetime Maximum:		\$1,000	
Included Adult Ortho:		No	
Dental Services		Benefit Level	Frequency
Routine Exam & Cleaning:		Preventive	2 per 12 months
Fluoride Treatment:		Preventive	2 per 12 months, under age 14
X-Ray (Bitewings):		Preventive	1 per 12 months
X-Ray (Full Mouth):		Preventive	1 per 36 months
Sealants:		Preventive	1 per 36 months, under age 16
			1 per 12 months, under age 19 1 per
Fillings:		Basic	36 months, age 19 & older
Root Canal Therapy:		Basic	Once per lifetime per tooth
Periodontal Scaling:		Basic	Once per quadrant in 24 months
Periodontal Surgery:		Basic	Once per quadrant in 36 months
Crowns:		Major	1 per 5 years
Bridges:		Major	1 per 5 years
Dentures:		Major	1 per 5 years
Implants:		Major	1 per 5 years
Non-Network Details		Non-Network	
Coinsurance Percentage (Preventive Basic Major Ortho):		100% 80% 50% 50%	
Deductible (Family Maximum):		\$50	\$150
Deductible Waived for Preventive:		Yes	
Calendar Year Maximum:		\$1,500	
Percent of UCR:		90th	
Waiting Periods:		None	
Late Entrant Penalties:		6 Months Basic 12 Months Major 24 Months Ortho	
Allows Annual Open Enrollment:		Yes	
Included Rollover:		Yes	
Employer Contribution:		100% EE 25% Dependent	
Participation Requirement:		100%	
Rate Guarantee:		1 year until 7/31/2026	
Plan Rates Current Enrollment		Current	Renewal
Employee:	21	\$29.70	\$29.70
Employee + Spouse:	5	\$61.50	\$61.50
Employee + Child(ren):	6	\$81.30	\$81.30
Family:	13	\$114.90	\$114.90
Total:	45		
Estimated Monthly Premiums:		\$2,913	\$2,913
Estimated Annual Premiums:		\$34,952	\$34,952
PEPY		\$777	\$777
Rate Change from Current (%):			0%
Rate Change from Current (\$):			\$0

Rates subject to final enrollment and underwriting

Executive Summary of Group Life & AD&D Coverage

Town of Indian River Shores
August 1, 2025 - July 31, 2026

Basic Life:

3,965,000

AD&D:

3,750,000

	Current			Option 1		
Vendor	Standard			USAbLe (Florida Blue)		
Class Definition Plan Details:	Benefit	Maximum	Guarantee Issue	Benefit	Maximum	Guarantee Issue
Class 1: Active Town Manager	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
Class 2: Active Department Heads	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
Class 3: Union Members	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
Class 4: All Other Active Members	\$100,000	\$100,000	\$100,000			
Class 5: Retired Town Managers	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
Class 6: Retired Department Heads	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000
Class 7: All Other Retired Members	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000
Reduction Schedule:	To 50% at age 70			To 50% at age 70		
Waiver of Premium:	Included: Classes 1, 2, 3, 4			Included: Classes 1, 2, 3		
Conversion:	Included: All Classes			Included: All Classes		
Accelerated Death Benefit:	Included: Classes 1, 2, 3, 4			Included: Classes 1, 2, 3		
Seatbelt/Safe Driver Benefit:	Included: Classes 1, 2, 3, 4			Included: Classes 1, 2, 3		
Current Enrollment:						
Employer Contribution:	Class 1, 2, 3, 4: 100% Class 5, 6, 7: Varies			Class 1, 2, 3, 4: 100% Class 5, 6, 7: Varies		
Participation Requirement:	100%			100% Full Time; 25% Retirees		
Rate Guarantee:	Until 7/31/2026			3 years until 7/31/2028		
Plan Rates	Current			Option 1		
Basic Life	\$0.450			\$0.378		
AD&D	\$0.030			\$0.030		
Estimated Monthly Premiums:	\$1,897			\$1,611		
Estimated Annual Premiums:	\$22,761			\$19,335		
Rate Change from Current (%):				-15.1%		
Rate Change from Current (\$):				-\$3,426		
Notes:						

Rates subject to final enrollment and underwriting

Executive Summary of Health Reimbursement Account Coverage

Town of Indian River Shores

August 1, 2025 - July 31, 2026

Current

Vendor

Upswing (previously Benefits Workshop)

Plan Details

Initial Set-up Fee:	\$0
Annual Renewal Fee:	\$0
Admin Fee (pepm):	\$4.50
Minimum Monthly Amount:	\$50
Rate Guarantee:	N/A - Rates do not increase

Plan Rates

Current

Number of Participants: 28

Estimated Annual Premiums (First Year) **\$1,512**

Estimated Annual Premiums: **\$1,512**

Debit Card	Y
Replacement Card Fee	\$5
Online Portal Support	Y
Debit Cards Provided	1

Rates subject to final enrollment and underwriting



AGENDA ITEM

TO: Town Council

FROM: James Harpring, Town Manager

DATE: June 6, 2025

SUBJECT: Schedule 2025/2026 Public Budget Hearing Dates

BACKGROUND:

Town Council set the Budget Public Hearing Dates for the FY 2025/2026 budget for September 9, 2025 at 5:01 p.m. and September 23, 2025 at 5:01 p.m. Thereafter, the School District of Indian River County scheduled their final Public Hearing for September 9, 2025. The Town's Budget Public Hearing cannot be held on the same day as the School District. As such, the September 9, 2025 Budget Hearing Date must be rescheduled.

RECOMMENDATION:

Town Council confirmation and ratification of the following Public Hearing Dates:

- Thursday, September 18, 2025 at 5:01 p.m. First Budget Public Hearing
- Tuesday, September 23, 2025 at 5:01 p.m. Final Budget Public Hearing

ATTACHMENTS:

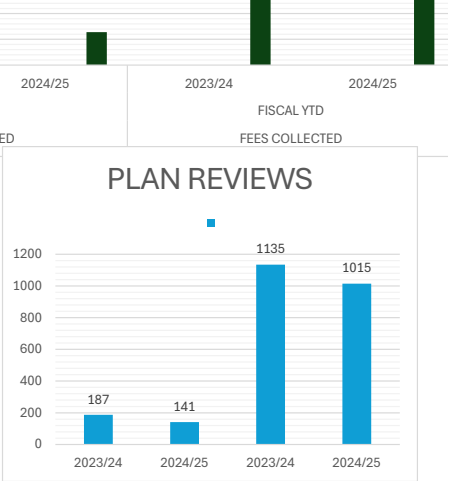
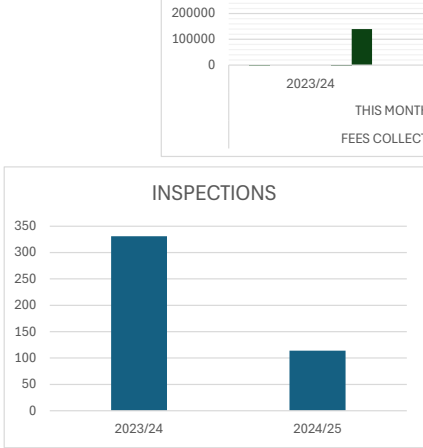
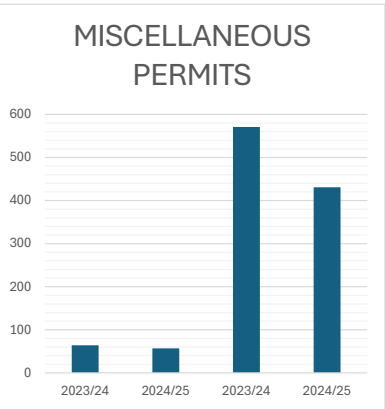
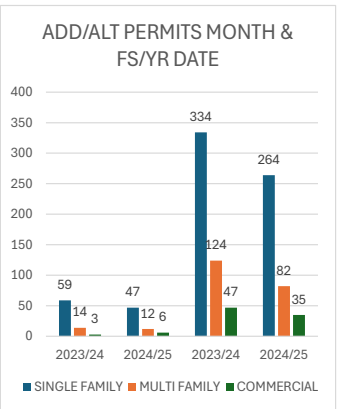
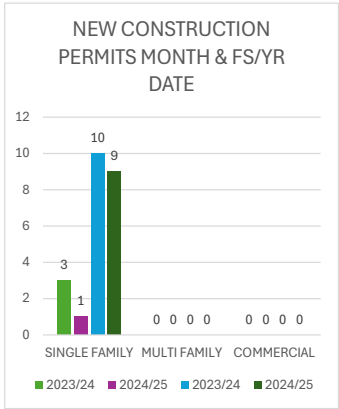
None.

9a.

MAY (2025)										
PERMITS***	PERMITS ISSUED THIS MONTH		PERMITS ISSUED FS/YR TO DATE		CONSTRUCTION VALUATION FS/YR TO DATE		FEES COLLECTED THIS MONTH		FEES COLLECTED FISCAL YTD	
	2023/24	2024/25	2023/24	2024/25	2023/24	2024/25	2023/24	2024/25	2023/24	2024/25
NEW CONSTRUCTION	2023/24	2024/25	2023/24	2024/25	2023/24	2024/25				
SINGLE FAMILY	3	1	10	9	\$ 35,271,288.10	\$ 23,186,750.00				
MULTI FAMILY	0	0	0	0	\$ -	\$ -				
COMMERCIAL	0	0	0	0	\$ -	\$ -				
(SUB-TOTAL)	3	1	10	9	\$ 35,271,288.10	\$ 23,186,750.00				
ADDITIONS / ALTERATIONS	2023/24	2024/25	2023/24	2024/25	2023/24	2024/25				
SINGLE FAMILY	59	47	334	264	\$ 33,541,723.48	\$ 32,511,324.31				
MULTI FAMILY	14	12	124	82	\$ 9,679,447.95	\$ 9,073,787.05				
COMMERCIAL	3	6	47	35	\$ 4,466,128.33	\$ 6,572,442.42				
(SUB-TOTAL)	76	65	505	381	\$ 47,687,299.76	\$ 48,157,553.78				
OTHER PERMITS (MISC.)	2023/24	2024/25	2023/24	2024/25	*2023/24	2024/25				
(TOTALS)	64	57	571	431	\$ 6,032,776.11	\$ 5,222,855.55				
INSPECTIONS*	2023/24	2024/25	2023/24	2024/25			\$ 140,201.81	\$ 127,782.01	\$ 783,344.39	\$ 690,727.76
(TOTALS)	331	114	2943	2455						

PLAN REVIEWS*	2023/24	2024/25	2023/24	2024/25		
(TOTALS)	187	141	1135	1015		

Inspections are completed within 24 hrs of request.



MAYOR
BRIAN T. FOLEY

VICE MAYOR
BOB AUWAERTER

COUNCIL:
JAMES M. ALTIERI
JESSE L. "SAM" CARROLL, JR.
WILLIAM DANE



TOWN MANAGER
JAMES HARPRING

TOWN CLERK
JANICE RUTAN

TOWN ATTORNEY
PETER J. SWEENEY, JR.

6001 Highway A1A, Indian River Shores, FL 32963
(772) 231-1771

To: Town Manager Jim Harpring

From: Fire Marshal/Code Enforcement Official/Building Inspector, Jacob Maikranz

Date: May 13, 2025 – June 18, 2025

Ref: Monthly Code Enforcement Report

The following Code Enforcement violations were observed and rectified:

- 1) 3/19/2025 – Complaint received regarding an unmaintained wooden fence at 844 Seminole Lane. An on-site inspection was conducted, pictures were taken, and written notice of violation was sent to the owner via certified mail. Ongoing investigation. **UPDATE:** 5/12/2025 – The notice of violation was returned undeliverable. A second notice was sent via certified mail. **UPDATE:** 5/27/2025 – The wooden fence has been removed and the property is now compliant with the Town Ordinance.
- 2) 5/6/2025 – Received a complaint about a grill located on the 2nd floor balcony at the Park Shores Condominium. A written notice of violation was sent via certified mail to the listed owner. **UPDATE:** 6/18/2025 – The registered owner received the written notice of violation, and a follow up inspection has been scheduled to verify compliance with the Fire Code.
- 3) 5/20/2025 – A realty sign was removed from 5151 A1A ROW. The agent was notified and received a copy of the Town's Ordinance and a written warning.
- 4) 5/30/2025 – A realty sign was removed from Marbrisa/Hwy A1A. The agent was notified and received a copy of the Town's Ordinance and a written warning.
- 5) 6/6/2025 – A realty sign was removed from Park Shores Circle/Fred R. Turek Drive. The agent was notified and received a copy of the Town's Ordinance and a written warning.
- 6) 6/9/2025 – Received a call from a resident in the Strand regarding stormwater management. The resident was given information, resolving his concern.
- 7) Annual fire and life safety inspections were completed at John's Island Condominiums. Fire Code violations were observed, and inspection reports were emailed to the respective property

management companies and were given 30 days to rectify the violations and become compliant with the Fire Code.

- 8) Reviewed fire plans and building plans for code compliance for renovated, altered, existing and new buildings. After review, on-site inspections were conducted. Re-inspections were scheduled, if needed, when deficiencies were observed. All properties met compliance after re-inspection.
- 9) Between April 15, 2025 – May 13, 2025, fourteen (14) lien requests were processed.

TOWN MANAGER
JAMES HARPRING

TOWN CLERK
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WILLIAM DANE

6001 Highway A1A, Indian River Shores, FL 32963
(772) 231-1771

To: Town Manager James Harpring

From: Public Works Department

Date: 06/13/2025

Re: Monthly Report - Public Works Department

-
1. Met with irrigation vendor to coordinate repairs at Town Hall and discussed possibility of additional installation.
 2. Pressure washed Town courtyard walkways.
 3. Bleached and cleared gutters at Town Hall. Discussed repair of drainage area near main administration office with general contractor.
 4. Planted podocarpus outside the Building Department and trimmed Brazilian pepper tree limbs over the sidewalk at Town property.
 5. Documented status of dune at Sea Forest.
 6. Coordinated project with general contractor for cement repair of sidewalks and walkways at Town Hall; monitored progress and inspected completed project.
 7. Met with Heath Monument at John's Island Cemetery to mark out grave in preparation for service.
 8. Repaired loose railing with cement at southeast Town walkway.
 9. Identified fallen tree in parking lot at Fred Tuerk near Park Shores; coordinated with vendor for removal.
 10. Preparation of stormwater pollution prevention plan inspection reports following three substantial rain events on May 28th, June 1st and June 4th for compliance with NPDES permit requirements.
 11. Met with Town Clerk for determination of relocation of headstones; coordinated with Heath Monument for onsite project visit.
 12. Started plotting storm drain markers.
 13. Completed FDOT Tier 1 Illicit Discharge Detection and Elimination Training.

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6001 A1A, Indian River Shores, FL 32963
(772) 231-1771

Memorandum

TO: Town Manager

FROM: Finance Department

DATE: June 6, 2025

SUBJECT: May 2025 Budget Analysis

The May 2025 budget analysis is based on information available as of June 06, 2025. To date, three amendments have been made to the FY 2024–2025 budget. These amendments should be reviewed alongside this report. The following summarizes significant variances and other items of note:

1. Public Safety - The Town experienced several resignations among full-time officers and per diem personnel are used to fill any vacancies. The Town is actively recruiting qualified candidates to fill these vacancies.
2. Legal Fees - Attorney costs related to ongoing utility matters are speculative at this time. Adjustments, if needed, will be reflected in the unreserved fund balance.
3. Capital Revenue - Earlier this year, the Town Council approved the continuing use of the Town's financial system. In accordance with GASB standards, this long-term contract is treated as a capital lease. As a result, proceeds are recognized and offset by a corresponding lease expenditure. A budget amendment will be prepared at year-end to reflect any updates to capital activity.
4. Capital Expenditures - The obligation for a second ambulance remains in the budget but may be adjusted depending on the outcome of an ongoing insurance review. The newly acquired ambulance recently experienced an electrical fire, and staff are awaiting the insurer's determination. The needed replacement could still proceed this year and would be offset by insurance proceeds. The capital lease noted above also impacts on this category. A year-end amendment will be presented to address any capital-related changes.

5. Building Department Revenue - Building activity remains variable dependent on the volume and valuation of permits. The Town will continue monitoring the fund to ensure compliance with state statutes and to evaluate whether adjustments are warranted in FY 2026. The Town will present a budget amendment at the end of year for capital related items.

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6001 A1A, Indian River Shores, FL 32963
(772) 231-1771

Memorandum

TO: Town Council

FROM: Heather Christmas, Deputy Town Manager / Town Treasurer

DATE: June 6, 2025

SUBJECT: June 2025 Finance Update

Please see the brief update below on a few key items not covered in the May Financial Report.

1. FY 2025–2026 Budget Development

On Thursday, June 5, 2025, the Town Manager and I presented the working draft of the FY 2025–2026 budget to the Finance Committee. The Committee reviewed the proposal, asked several questions, and voted unanimously to advance the draft to Town Council.

The version presented was based on an estimated 1.5% increase in taxable property values. However, recent estimates from the Property Appraiser suggest the actual growth will be closer to 8 to 9 percent. We will revise the budget accordingly upon receipt of the final certification figures. These are expected before July 1st. The updated draft will also include revised estimates, such as insurance amounts.

2. Council Budget Review Meetings

To help ensure a productive Budget Workshop on Thursday, July 24, 2025, individual meetings with Council Members are available during the period of July 15th through July 18th or as otherwise convenient for Council members. These meetings can be held in person or virtually, based on each member's preference. The Town Clerk will be reaching out to coordinate availability, if she has not already done so.

TOWN OF INDIAN RIVER SHORES
2025 BUDGET ANALYSIS
AS OF MAY 2025

64%

<i>FUND/Department</i>	<i>As of 05/31/2025</i>	<i>Prorated Budget</i>	<i>Difference to Prorated Budget</i>	<i>Amended 2025 Budget</i>	<i>Forecasted Actual</i>	<i>Difference to 2025 Budget</i>	<i>Notes</i>	<i>% of Budget Utilized*</i>
GENERAL FUND								
Operating revenues	\$ 7,791,676	7,788,018	\$ 3,658	\$ 8,521,007	\$ 8,525,009	\$ 4,002		91%
Town Council	37,653	40,485	2,832	69,130	64,295	4,835		54%
Town Manager	195,993	196,545	552	317,611	316,719	892		62%
Finance Department	265,770	270,923	5,153	389,532	382,122	7,410		68%
Town Clerk	113,208	115,365	2,157	183,819	180,382	3,437		62%
Postal Center								
Operating	57,597	59,540	1,943	94,249	91,174	3,075		61%
Cost of Stamps sold	141,942	147,193	5,251	170,300	164,225	6,075		83%
Public Works	294,721	298,749	4,028	543,946	536,611	7,335		54%
Public Safety	3,093,418	3,151,422	58,004	5,020,508	4,928,102	92,406	1	62%
General Administration	307,381	318,955	11,574	271,951	262,083	9,868		113%
Information Tech	144,998	149,493	4,495	293,280	284,461	8,819		49%
Town Attorney	219,043	260,307	41,264	435,000	366,043	68,957	2	50%
Code Enforc/PZB Board	69,929	74,523	4,594	134,502	126,211	8,291		52%
Town Engineer	195,985	196,627	642	273,030	272,139	891		72%
Waterway Transportation	-	-	-	55,000	55,000	-		0%
Cemetery	25,700	24,119	(1,581)	75,478	80,426	(4,948)		34%
Community Center	13,356	17,804	4,448	30,690	23,023	7,667		44%
Total Expenditures	5,176,694	5,322,050	145,356	8,358,026	8,133,016	225,010		62%
Operating Surplus	<u>\$ 2,614,982</u>	<u>\$ 2,465,969</u>	<u>\$ 149,013</u>	<u>\$ 162,981</u>	<u>\$ 391,993</u>	<u>\$ 229,012</u>		
Capital Activity								
Capital source revenues	\$ 507,940	\$ 472,672	\$ 35,268	\$ 839,404	\$ 902,036	\$ 62,632	3	61%
Capital Expenditures	1,234,251	1,418,840	184,589	3,164,580	2,752,872	411,708	4	39%
	<u>\$ (726,311)</u>	<u>\$ (946,169)</u>	<u>\$ 219,858</u>	<u>\$ (2,325,176)</u>	<u>\$ (1,850,836)</u>	<u>\$ 474,340</u>		
Estimated Surplus/Contingency				\$ (2,162,195)	\$ (1,458,843)	\$ 703,352		
ROAD AND OFFSITE DRAINAGE								
Total Revenues	\$ 57,163	\$ 59,682	\$ (2,519)	\$ 120,076	\$ 115,007	\$ (5,069)		48%
Total Expenditures	65,108	69,936	4,828	117,445	109,338	8,107		55%
Surplus	<u>\$ (7,945)</u>	<u>\$ (10,253)</u>	<u>\$ 2,308</u>	<u>\$ 2,631</u>	<u>\$ 5,669</u>	<u>\$ 3,038</u>		
ARPA								
Total Revenues	\$ 240,156	\$ 240,156	\$ -	\$ 240,156	\$ 240,156	\$ -		100%
Total Expenditures	240,156	240,156	-	240,156	240,156	-		100%
Surplus	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>		
PLANNING, ZONING AND BUILDING FUND								
Total Revenues	\$ 725,579	\$ 676,625	\$ 48,954	\$ 1,044,500	\$ 1,120,071	\$ 75,571	5	69%
Building Department	531,586	532,677	1,091	840,801	839,078	1,723		63%
Capital Expenditures	42,911	50,000	7,089	50,000	42,911	7,089		86%
General Administration	48,321	50,053	1,732	78,592	75,873	2,719		61%
Total Expenditures	622,818	632,730	9,912	969,393	957,862	11,531		64%
Surplus	<u>\$ 102,761</u>	<u>\$ 43,895</u>	<u>\$ 58,866</u>	<u>\$ 75,107</u>	<u>\$ 162,208</u>	<u>\$ 87,101</u>		

TOWN OF INDIAN RIVER SHORES
PUBLIC SAFETY REMODEL
AS OF 06/06/2025

	ORIGINAL ESTIMATES	CHANGE ORDERS*	CURRENT ESTIMATES	PAID TO DATE**	REMAINING TO COMPLETION
ENGINEER	\$ 54,000	\$ 72,930	\$ 126,930	125,730	1,200
CONSTRUCTION	1,088,882	137,235	1,226,117	1,027,967	198,150
ACCESS CONTROL	152,843	-	152,843	99,348	53,495
CONTINGENCY	300,000	(137,235)	162,765	-	162,765
TOTAL COST	<u>\$ 1,595,725</u>	<u>\$ 72,930</u>	<u>\$ 1,668,655</u>	<u>\$ 1,253,045</u>	<u>\$ 415,610</u>

Change orders					
	# of Council Approved	\$ of Council Approved	# of Town Manager Approved	\$ of Town Manager Approved	% of Town Manager
Engineer	1	64,680	1	8,250	7%
Construction	1	88,465	2	48,770	4%
Access Control	-	-	-	-	0%
The Town Manager is authorized to approve change orders to contracts executed under the Town Manager's authority and the total value of the contract does not exceed 15 percent. Changes in excess of 15 percent of the total contract price or any change in excess of \$35,000 must have the prior approval of the Town Council.					

Key Vendors:

Engineer	Kimley Horn and Associates, Inc.
Construction	De La Hoz Builders, Inc.
Access Control	Indian River Camera and Access

** Amounts paid-to-date include retainage

Current retainage balance: \$ 106,568

TOWN OF INDIAN RIVER SHORES
FINANCIAL CASH REPORT
FOR MAY 2025

CASH AND INVESTMENTS ON DEPOSIT:

Beginning Balance	\$ 11,077,172
ADD: Receipts	490,356
LESS: Disbursements	(1,078,320)
TOTAL ON DEPOSIT	<u>\$ 10,489,208</u>

ACCOUNTS DETAILED:

SouthState Bank (0.08% interest rate)**	\$ 644,772
State & Local Government Investment Pool:	9,844,436
Florida Prime (4.48% interest rate)	

TOTAL ALL ACCOUNTS	<u>\$ 10,489,208</u>
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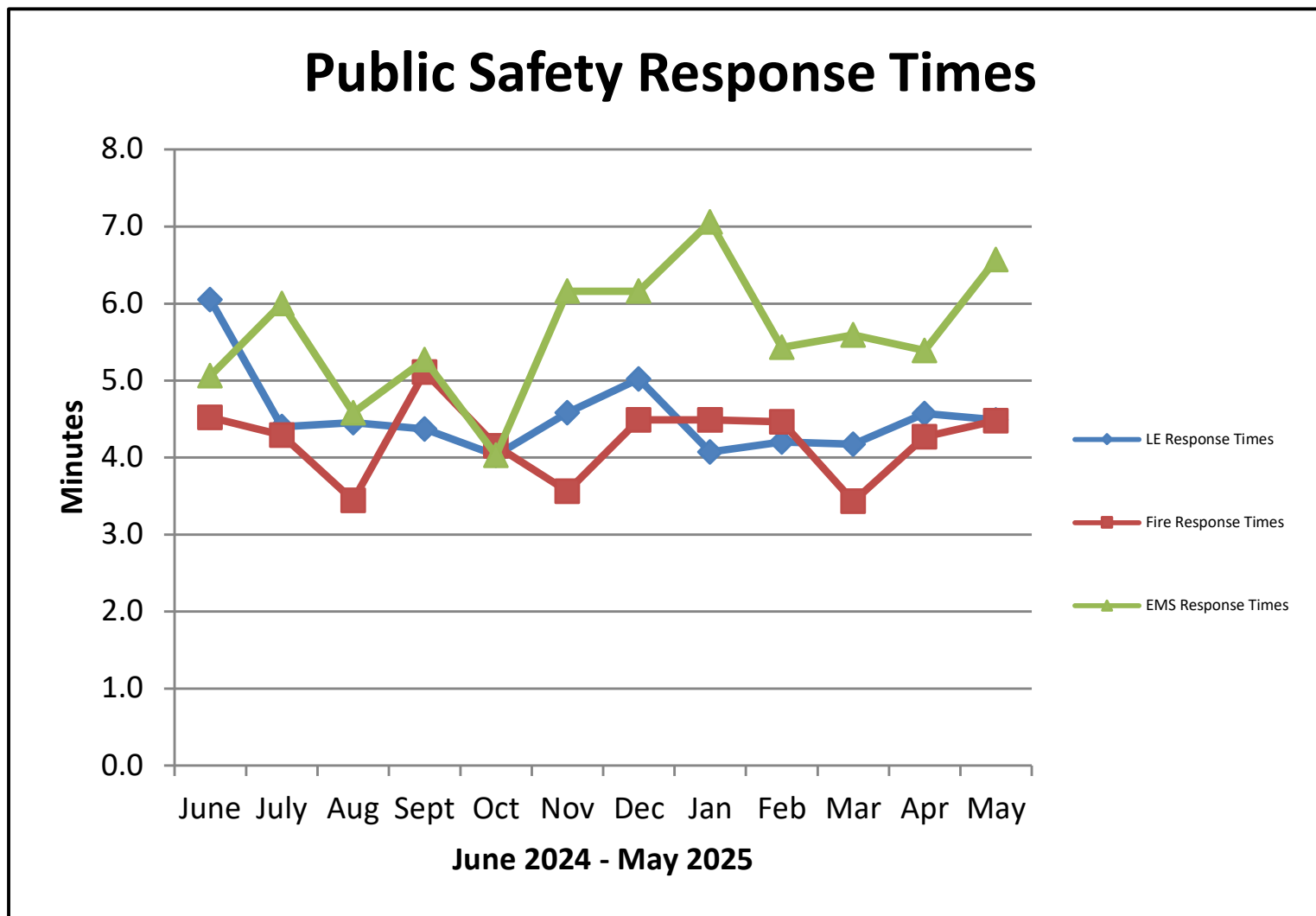
FUND BREAKOUT*

General Fund	\$ 9,668,497
Road & Bridge Fund	29,450
Bike Path & Pedestrian Way	29,263
Planning Zoning & Building Fund	761,979
ARPA Fund	-
Law Enforcement Forfeiture Fund	19

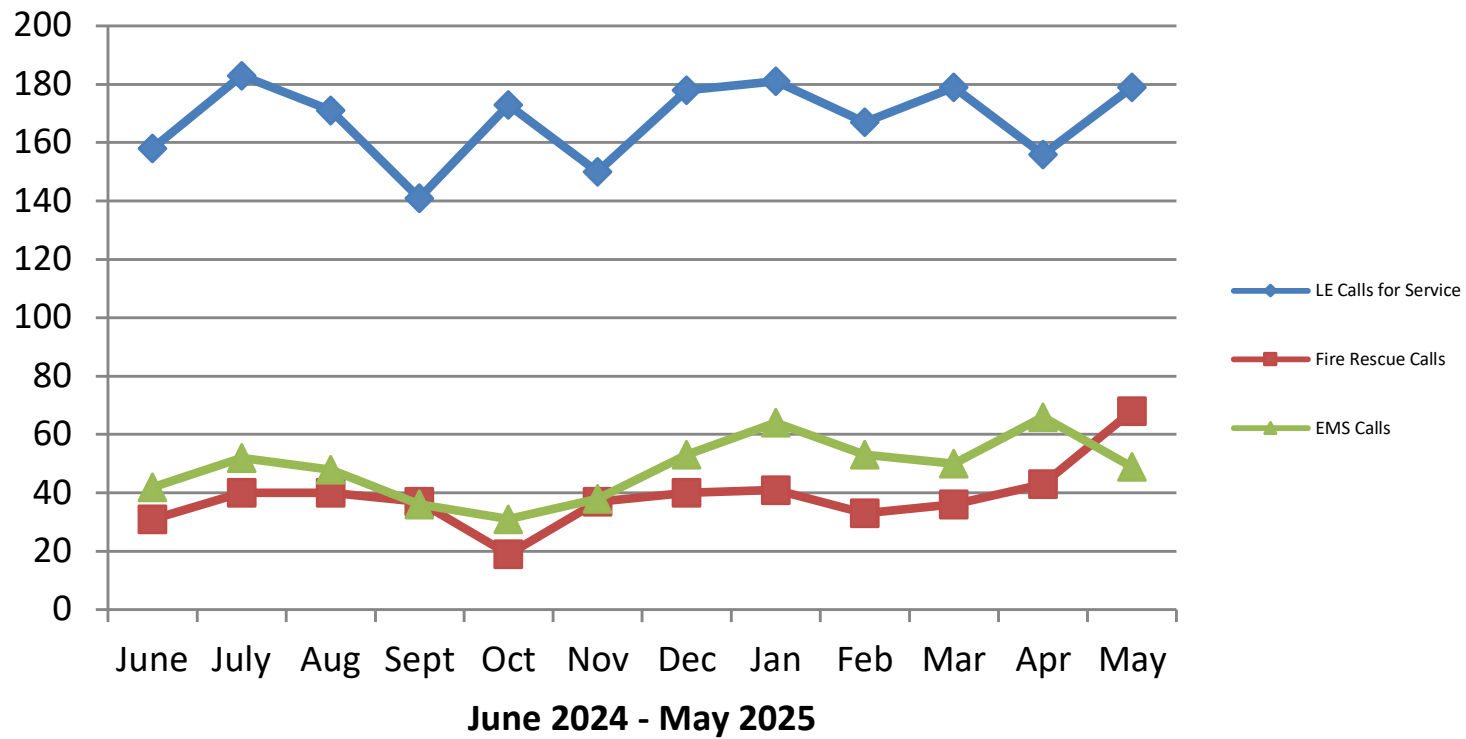
TOTAL ALL FUNDS	<u>\$ 10,489,208</u>
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**all Bank Deposits are held in 100%
Guaranteed Florida Qualified Public Depositories

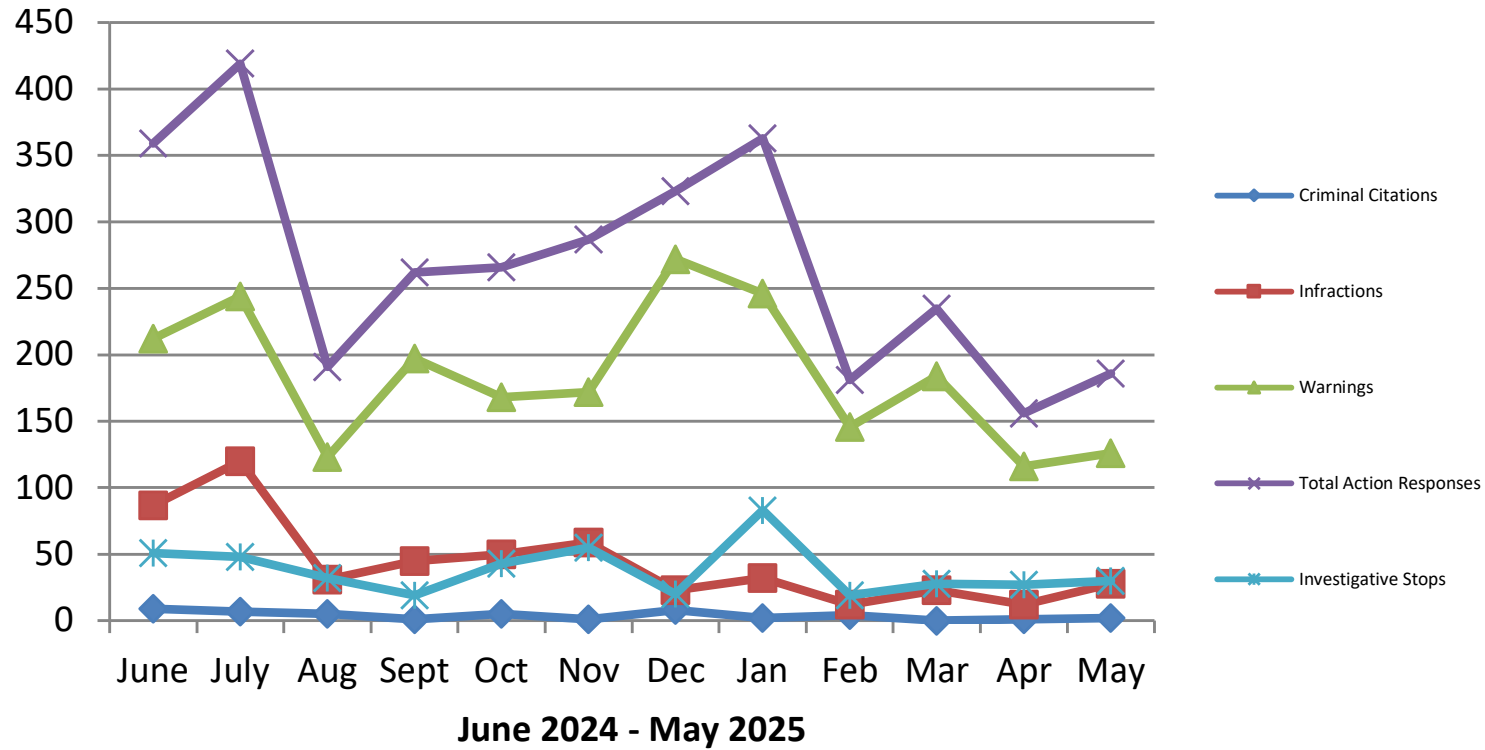
Estimated Balance based on
information available as of 06/06/2025



Public Safety Calls for Service



Law Enforcement Interactions with Public





2025 LIST OF PRIORITY PROJECTS (LOPP)

Priority Highway Projects

2025 RANK	FACILITY	PROJECT LIMITS	LENGTH (MILES)	PROJECT DESCRIPTION	JURIS-DICTION	PROJECT STATUS	IN LRTP COST FEASIBLE PLAN?	FUNDING SOURCE REQUESTED	2024 RANK
1	45th Street	58th Ave. to 43rd Ave.	1.0	Complete Street Retrofit	County	PD&E in 2026 and PE in 2027 (FM# 4533271)	Yes	State/ Federal	1
2	CR 510	87th St. to 58th Ave.	5.5	Widen to 4 lanes with sidewalks and bike lanes	County	CST for CR 512 to 87th St. in 2025 (FM# 4056067); CST for 87th St. to 82nd Ave. in 2030 (FM# 4056068); ROW for 82nd Ave. to 58th Ave. in 2026-2028 (FM# 4056063)	Yes	State/ Federal	2
3	CR 510	58th Ave. to US 1	.6	Widen to 4 lanes with sidewalks and bike lanes	County	ROW in 2029 (FM# 4416921)	Yes	State/ Federal	3
4	82nd Avenue	26th St. to 69th St.	3.0	New 2-lane roadway	County	ROW funded (FM# 2308793)	Yes	State/ Federal	4
5	82nd Avenue	69th St. to CR 510	2.0	New 2-lane roadway	County	ROW complete	Yes	State/ Federal	5
6	US 1	at Aviation Blvd.	NA	Intersection improvements	State	PE in 2025-2026 and ROW in 2026-2030 (FM# 4416931)	Yes	State/ Federal	6
7	Aviation Boulevard	43rd Ave. to US 1	2.0	Widen to 4 lanes with bike lanes, sidewalks, and shared use path	Vero Beach	PD&E in 2029 (FM# 4513681)	Yes	State/ Federal	7
8	US 1	53rd St. to CR 510	4.8	Widen to 6 lanes with shared use paths	State	PD&E and PE complete	Yes	State/ Federal	8

PD&E – Project Development and Environmental
 PE – Preliminary Engineering
 ROW – Right of Way
 CST – Construction

Note: All new projects shown in bold italics.

Priority Regional Highways

2025 RANK	FACILITY	PROJECT LIMITS	LENGTH (MILES)	PROJECT DESCRIPTION	JURIS-DICTION	PROJECT STATUS	IN LRTP COST FEASIBLE PLAN?	FUNDING SOURCE REQUESTED	2024 RANK
1	CR 512	Willow St. to I-95	2.5	Widen to 4 lanes with sidewalks and bike lanes	County/ Fellsmere	TRIP grant application submitted in 2025 based on Fellsmere Corridor Study.	Yes	TRIP	-
2	26th St.	66th Av. to 43rd Av.	2.0	Widen to 4 lanes with sidewalks and bike lanes	County	Phase 1 will improve existing two-lane road; Phase 2 will enclose canal along south side as part of widening to 4 lanes. Partially funded in IRC CIP.	Yes	TRIP	1

CMP Priority Projects

2025 RANK	FACILITY	PROJECT LIMITS	PROJECT DESCRIPTION	JURIS-DICTION	PROJECT STATUS	IN LRTP COST FEASIBLE PLAN?	FUNDING SOURCE REQUESTED	2024 RANK
1	State Highway System	Countywide	Update and install new traffic signal equipment on the SHS within the County wide network	County	2024 CMP application	Yes	CMP	1

Transit Priorities

2025 RANK	PROJECT	IN LRTP OR TDP?	FUNDING SOURCE REQUESTED	2024 RANK
1	Construct North County Hub	TDP	Federal/State	3
2	Initiate Sunday Operating Hours (8 am – 5 pm)	TDP	Federal/State	4
3	Construct Shelters and Benches	TDP	Federal	5

Note: All new projects shown in bold italics.

Priority Bicycle & Pedestrian Projects

2025 RANK	FACILITY	PROJECT LIMITS	LENGTH (MILES)	PROJECT DESCRIPTION	JURIS-DICTION	PROJECT STATUS	FUNDING SOURCE REQUESTED	2024 RANK
1	43rd Avenue	45th St. to 49th St.	.50	Fill in sidewalk gaps	County	Funded for Construction in FY 2027 & 2028 (FM# 4529951)	Federal (TA)	2
2	41st Street	38th Ave. to US 1	1.1	North side sidewalk	County	TA application submitted 2025	Federal (TA)	-
3	Trans-Florida Central Railroad Trail	Sebastian Crossings Blvd. to US 1	4.1	12' wide Shared Use Path along trail corridor	County/ Sebastian	SUN Trail application submitted for feasibility study	SUN Trail	-
4	49th Street	40th Ave. to US 1	1.0	Wide Sidewalk on North side	County		-	-
5	28th Court	47th St. to 49th St.	.51	Sidewalks on both sides	County		-	-
6	20th Avenue	12th St. to 16th St.	.52	Shared Use Path	County/ Vero Beach		-	-
7	20th Avenue	8th St. to 12th St.	.51	Sidewalk on East side	County	Construction funded in Indian River County CIP	-	-
8	N. Willow Street/ 101st Street	Wyoming Ave. to Grace Ave.	.74	Sidewalk on East side	Fellsmere		-	-
9	Barber Street	Empire Ter. to Bristol St.	.30	Sidewalk on one side	Sebastian		-	-
10	101st Avenue	79th St. to CR 512	2.0	Sidewalk on one side	County		-	-
11	Highland Drive Southwest	17th Lane SW to east of 12th Ave. SW	.80	Sidewalk on one side	County	Construction funded in Indian River County CIP	-	-
12	17th Lane SW	20th Ave. SW to 6th Ave. SW	1.25	Wide Sidewalk on North side	County		-	-
13	6th Avenue SW	High Hawk Cir. to 19th Place SW	.20	Sidewalk on East side	County		-	-
14	83rd Street	106th Ave. to 90th Ave.	2.0	Sidewalk on one side	County		-	-
15	79th Street	106th Ave. to 90th Ave.	2.0	Sidewalk on one side	County		-	-
16	South Fleming Street	Wave St. to west of Aregia St.	.19	Sidewalk on South side	Sebastian		-	-
17	South Easy Street	CR 512 (Sebastian Blvd.) to S. Wimbrow Dr.	.50	Sidewalk on one side	Sebastian		-	-

Note: All new projects shown in bold italics.